



ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
BOARD OF RETIREMENT
MINUTES

Thursday, August 16, 2012

Chair George Dewey called the meeting to order at 2:02 p.m.

Trustees Present: Dale Amaral
Ophelia Basgal
Annette Cain-Darnes
George Dewey
Liz Koppenhaver
Elizabeth Rogers
George Wood
David Safer (*Alternate*)
Darryl Walker (*Alternate*)

Trustees Excused: Keith Carson
Donald White

Staff Present: Vincent Brown, Chief Executive Officer
Kathy Foster, Assistant Chief Executive Officer
Robert Gaumer, Chief Counsel
Rose Kwong, Benefits Manager
Harsh Jadhav, Internal Auditor
Martha Richardson, Executive Secretary
Betty Tse, Chief Investment Officer
Latrena Walker, Project and Information Services Manager

Staff Excused: Victoria Arruda, Human Resources Officer
Catherine Walker, Assistant Chief Executive Officer

12-78

The minutes of the regular meeting of July 19, 2012 were accepted on a motion by Dale Amaral, seconded by Elizabeth Rogers and approved by a vote of 6 yes, 0 no, and 1 abstention (Basgal).

**CONSENT CALENDAR
REPORTS AND ACTION ITEMS**

APPLICATION FOR SERVICE RETIREMENT

Appendix A

APPLICATION FOR RETIREMENT, DEFERRED

*Appendix B
Appendix B-1*

APPLICATION FOR DEFERRED TRANSFER

Appendix C

LIST OF DECEASED MEMBERS

Appendix D

**REQUESTS FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT
CONTRIBUTIONS AND GAIN CREDIT**

Appendix E

APPLICATION FOR DISABILITY RETIREMENT – NON CONTESTED ITEMS:

Appendix F

**APPLICATION FOR DISABILITY RETIREMENT – HEARING OFFICER
RECOMMENDATIONS**

Appendix G

DISABILITIES STATUS REPORT

APPROVAL OF COMMITTEE MINUTES

None

It was moved by George Wood, seconded by Ophelia Basgal, and approved by a vote of 7 yes, (Amaral recused; Walker voted), 0 no, 0 abstentions, that the following resolution is adopted:

12-79

BE IT RESOLVED BY THIS BOARD that the Consent Calendar is approved as presented.

REGULAR CALENDAR – REPORTS AND ACTION ITEMS
DISABILITIES, CURRENT AND CONTINUING RECOMMENDATIONS AND
MOTIONS

None.

COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS

*Note: Per Committee Chairs, detailed copies of the Committee meeting minutes were available for attendees. All **August** Committee meeting minutes are posted on the ACERA website (www.acera.org) after approval at the **August 16, 2012** Board meeting. This month's Committee reports were presented in the following order:*

Operations:

Elizabeth Rogers reported that the Operations Committee met on August 1, 2012 at 9:03 a.m., and highlighted the following:

There were no action items.

Vince Brown, CEO, presented the quarterly financial statements as of June 30, 2012. For the period ending June 30, 2012 net assets held in trust for pension benefits total \$5.3 billion, which is an increase of approximately \$244 million when compared to assets as of January 1, 2012.

Ms. Cain-Darnes asked why the line item for Unsettled Trades – Investments Sold was so high. Betty Tse, CIO, agreed to provide the Board with details of the \$119 million in Unsettled Trades via e-mail.

Vince Brown presented the year-to-date operating expenses – budget vs. actual. As of June 30, 2012 actual expenses are under budget \$233,586.

Vince Brown presented the Board Member Conference Attendance Report ending June 30, 2012.

Vince Brown reported that all speakers requested by the Committee will attend the Board Offsite on October 25, 2012. Following a brief discussion, there were no changes made to the agenda by the Committee.

Latrena Walker, Project and Information Services Manager, presented a cost-benefit analysis for use of iPad's as a way for the Board to electronically access all Committee and Board meeting material, with the exception of Investment Committee. The next step will be the presentation of the draft Board iPad Usage Policy.

Sharen Stanek-Lowe presented the 2nd quarter Call Center report. It was noted that the service level goal of 90% or more was reached by Reception for the past two months due to an additional person taking incoming calls to Reception.

12-80

It was moved by Elizabeth Rogers and seconded by Liz Koppenhaver that the Board approve the August 1, 2012 Operations Committee Minutes. The motion carried 7 yes, 0 no, and 0 abstentions.

Retirees:

Liz Koppenhaver reported that the Retirees Committee met on August 1, 2012 at 10 a.m., and highlighted the following:

Keenan & Associates, ACERA's Benefits Consultant, presented information on Delta Dental's renewal contract and the rate guarantees, new features and products, plan options, and users reaching their maximum benefit level.

12-81

It was moved by Liz Koppenhaver and seconded by Elizabeth Rogers that the Board adopt the Delta Dental Plan Contract renewal for retirees effective February 1, 2013 with a single-party DPO coverage premium of \$43.72 per month (total rate), \$41.94 (billed rate) and a single-party DMO coverage premium of \$22.45 per month. The motion carried 7 yes, 0 no, and 0 abstentions.

Keenan & Associates, ACERA's Benefits Consultant, presented information on Vision Service Plan's renewal contract and 2013 premiums, new features and products, and plan options. Staff recommended a change from the Signature Plan to the Choice Plan for the 2013 and 2014 plan years.

The Trustees directed Staff to provide additional information to the Board of Retirement regarding the financial impact to retirees and their dependents if this recommendation were adopted. This item will be presented as an action item at the August 16th Board of Retirement meeting.

Kathy Foster, Assistant Chief Executive Officer, reported that based on the premium rates for plan year 2013, which is the same as that for 2012, the current projected annual cost to provide this non-vested benefit for 2013 is \$3,316,615.20.

12-82

It was moved by Liz Koppenhaver and seconded by Annette Cain-Darnes that the Board continue the dental plan contribution for plan year 2013, which provides a monthly subsidy equal to the single-party dental coverage premium of \$41.94 (Delta Dental DPO billed rate) and \$22.45 (DeltaCare USA DMO) for the retiree only to cover all retirees' Delta Dental Plan premiums. This is a non-vested benefit funded by contributions from ACERA employers to the 401(h) account. After contributions are made, in accordance with the County Employee Retirement Law (CERL), ACERA treats an equal amount of Supplemental Retiree Benefit Reserve (SRBR) assets as employer contributions for pensions. The motion carried 7 yes, 0 no, and 0 abstentions.

Based on the discussion of the prior agenda topic, Adoption of Vision Plan Contract/Premiums for 2013, this item will also be presented as an action item at the August 16 Board meeting.

Keenan & Associates, ACERA's Benefits Consultant, and Staff presented information and proposed options for 2013 dental and vision plan coverage.

Representatives from Extend Health, Inc.; Andrea Comporato, Regional Vice President, and Kristine Gates, Account Manager, presented information regarding their company, Medicare exchange services, operational processes, role with retirees, current clients, and a tentative implementation plan to transition Medicare eligible retirees into the Medicare exchange.

Sharen Stanek-Lowe, Assistant Benefits Manager, provided information on the planning for ACERA's annual Open Enrollment and Retiree Health Fair.

Sharen Stanek-Lowe reported that the information normally shared under this topic was provided earlier in the meeting during the presentations regarding the dental and vision contract renewal topics. Future updates will include progress reports on the implementation of the Medicare exchange.

12-83

It was moved by Liz Koppenhaver and seconded by Annette Cain-Darnes that the Board approve the August 1, 2012 Retirees Committee minutes. The motion carried 7 yes, 0 no, and 0 abstentions.

Investment:

Annette Cain-Darnes noted that the Investment Committee met on August 8, 2012 at 9:02 a.m., and highlighted the following:

There were no action items.

Information Items included:

- Asset Liability Study Summary
- Review of PRISA and PRISA II
- Review of Franklin Templeton Investments
- Review of Trust Company of the West (TCW)

12-84

It was moved by Annette Cain-Darnes and seconded by Dale Amaral that the Board approve the August 8, 2012 Investment Committee minutes. The motion carried 7 yes, 0 no, and 0 abstentions. The motion carried 7 yes, 0 no, and 0 abstentions.

NEW BUSINESS

Based on the Trustees' request at the August 1, 2012 Retirees Committee, Kathy Foster, Assistant CEO, presented her memo dated August 16, 2012 that provided additional information regarding the Vision Plan Contract/Premiums for 2013. After discussion the Board took the following action:

12-85

It was moved by Ophelia Basgal and seconded by Liz Koppenhaver that the Board adopt the renewal of the Vision Service Plan contract for retirees effective February 1, 2013 through January 31, 2014. The recommended renewal includes a change from the Signature Plan to the Choice Plan with a single-party coverage premium of \$4.06 per month through the end of the contract period. The motion carried 7 yes, 0 no, and 0 abstentions.

Based on the Trustees' request at the August 1, 2012 Retirees Committee, Kathy Foster, Assistant CEO, presented her memo dated August 16, 2012 that provided additional information regarding the Vision Plan Contributions 2013. After discussion the Board took the following action:

12-86

It was moved by Liz Koppenhaver and seconded by Annette Cain Darnes that the Board that the Board continue the vision plan contribution for plan year 2013, which provides a monthly subsidy equal to the single-party vision coverage premium of \$4.06 for the retiree only to cover all retirees' Vision Service Plan premiums. This is a non-vested benefit funded by contributions from ACERA employers to the 401(h) account. After contributions are made, in accordance with the County Employee Retirement Law (CERL), ACERA treats an equal amount of Supplemental Retiree Benefit Reserve (SRBR) assets as employer contributions for pensions. The motion carried 7 yes, 0 no, and 0 abstentions.

Robert Gaumer, Chief Counsel, presented his memo dated August 16, 2012 regarding the Board iPad Usage Policy. After discussion, the Board took the following action:

12-87

It was moved by Annette Cain-Darnes and seconded by Dale Amaral that the Board approve Staff's request to 1) approve Staff's request for Policy development and 2) assign development of Policy to the Operations Committee under an expedited schedule. The motion carried 7 yes, 0 no, 0 abstentions.

Vince Brown, Chief Executive Officer Report

The CEO highlighted the following items:

- Pension Reform
- GASB Statements Nos. 67/68 Financial and Accounting Reporting for Pension Plans and Local Governments
- CEO Vacation Schedule
- CEO Conferences

ESTABLISHMENT OF THE NEXT MEETING

Thursday, September 20, 2012 at 1:00 p.m. (*Please note the time change for September. The Board meeting will begin at 1 p.m.*)

ADJOURNMENT

The meeting adjourned at 2:35 p.m.

Respectfully Submitted,

Vincent P. Brown
Chief Executive Officer

Date Adopted

APPENDIX A
APPLICATION FOR SERVICE RETIREMENT

ALVAREZ, Kelly B.
Effective: 3/31/2012
Social Services Agency

FORD, Randolph A
Effective: 3/19/2012
Probation

AMBROSE, William R.
Effective: 3/28/2012
Sheriff's Office

FUENTEZ, Moses R.
Effective: 3/31/2012
Public Works Agency

ARNOLD, Ray T.
Effective: 3/31/2012
General Services Agency

GLASS, Tommy D.
Effective: 1/23/2012
Alameda County Medical Center - DEF

BELLUOMINI, Dino D.
Effective: 3/31/2012
Sheriff's Office

GONSALVES, Jacqueline
Effective: 6/4/2012
DRO - DEF

BRAWLEY, Kenneth A.
Effective: 2/1/2012
Sheriff's Office

HARRISON, Priscilla L
Effective: 3/31/2012
Alameda County Medical Center

BROWN, Joyce E.
Effective: 4/18/2012
Social Services Agency - DEF

HINTZEN, Joan A.
Effective: 3/31/2012
Social Services Agency

BUDDE, David C.
Effective: 3/31/2012
District Attorney

HOUSEN, Susan
Effective: 7/1/2012
Alameda County Medical Center

CABALLERO, Rosalinda G.
Effective: 3/31/2012
County Administrator

HUANG, Ping D.
Effective: 3/31/2012
Social Services Agency

CARUTHERS, James W.
Effective: 3/15/2012
Assessor

INGOLS, Deborah A.
Effective: 3/31/2012
Sheriff's Office

CHAVEZ, Vana R.
Effective: 3/31/2012
Health Care Services Agency

MORI, Karen N.
Effective: 3/21/2012
Alameda County Medical Center

CLARK, Barbara J.
Effective: 3/31/2012
Auditor - Controller

NELSON, Madeleine K
Effective: 3/31/2012
Behavioral Health Care Services

CRAIG, Tally
Effective: 3/28/2012
Superior Court

NOLLMAN, Jeanne
Effective: 3/31/2012
Probation

**APPENDIX A
APPLICATION FOR SERVICE RETIREMENT**

OMPOC, Julita C.
Effective: 3/3/2012
Social Services Agency

RICHARDSON, Carolyn D.
Effective: 2/4/2012
Social Services Agency

PITTS, Winston E.
Effective: 3/31/2012
Probation

RODEKOHR, Lori B.
Effective: 3/3/2012
Superior Court

POPE, Charles D.
Effective: 3/17/2012
Information Technology Department

SANOW, Robin A.
Effective: 3/31/2012
Social Services Agency

PORTER, John Cecil
Effective: 3/30/2012
Superior Court

SCHNURR, Lorraine
Effective: 1/20/2012
Social Services Agency - DEF

PUCCI, Karen P.
Effective: 3/31/2012
District Attorney

SCHOENBERG, Sheri A.
Effective: 3/17/2012
Public Defender

RAFAEL, Gabriel R.
Effective: 3/31/2012
Information Technology Department

TRAN, Giang C.
Effective: 4/28/2012
General Services Agency

**APPENDIX B
APPLICATION FOR DEFERRED RETIREMENT**

CAMARISTA, Lori J.
Probation
Effective: 12/02/2010

**APPENDIX B-1
APPLICATION FOR NON-VESTED DEFERRED**

CLARK, Anitra M.
Behavioral Health Care Services
Effective: 07/05/2011

GREARDRU, Eustace
General Services Agency
Effective: 03/04/2010

**APPENDIX C
APPLICATION FOR DEFERRED TRANSFER**

HAMMOND, Cynthia
Alameda County Medical Center
Effective: 10/08/2008

**APPENDIX D
LIST OF DECEASED MEMBERS**

BECKAM, Virginia
6/15/2012
Survivor of George Beckam Jr

PIETILA, I Louise
7/11/2012
Public Health

DIERS, Jenifer
7/19/2012
Social Services Agency

REED, Shirley
7/15/2012
Social Services Agency

ENOS, Adolph
7/20/2012
Public Works Agency

ROBLES, Lola
7/7/2012
Social Services Agency

FRANKS, Hollis
6/23/2012
Sheriff's Office

SORONDO, Margaret
6/23/2012
Probation

JACKSON SR., Floyd
7/21/2012
Survivor of Linda Jackson

WILCOTS, Charles
6/21/2012
Survivor of Helen Wilcots

JURICH, Margaret
7/25/2012
Social Services Agency

YLARRAZ, Lynne
7/23/2012
Social Services Agency

LAWSHE, James
6/27/2012
Alameda County Medical Center

MIMS, Mary
7/16/2012
Alameda County Medical Center

MIMS, Mary
7/16/2012
Survivor of Mason W Mims

MONROE, Walter
7/2/2012
Alameda County Medical Center

APPENDIX E
REQUEST FOR 130 BI-WEEKLY PAYMENTS TO
RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT

LEE, Jimmy C.
Government Code § 31641.5 Part Time

APPENDIX F
APPLICATION FOR DISABILITY RETIREMENT

Name: **Hall, Cynthia**
Type of Claim: **Service Connected**

Staff's Recommendation:

Approve the recommendation contained in Dr. Wagner's report to grant Ms. Hall a service connected disability and to require future annual medical examinations and questionnaires.