



Alameda County Employees' Retirement Association
BOARD OF RETIREMENT

GOVERNANCE COMMITTEE/BOARD MEETING
NOTICE and REVISED AGENDA

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

Thursday, December 18, 2014
1:00 PM

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: (510) 628-3000 FAX: (510) 268-9574	GEORGE WOOD, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	GEORGE DEWEY	APPOINTED
	ELIZABETH ROGERS	ELECTED GENERAL
	DONALD WHITE	EX-OFFICIO

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and Committee agendas and minutes are available online at www.acera.org.

Note regarding public comments: Public comments are limited to four (4) minutes per person in total.

Note regarding accommodations: The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

Note regarding Public Records: All writings that are distributed to a majority of members of the ACERA Board of Retirement in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact ACERA at (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California 94612.

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Call to Order: 1:00 PM

Action Items: Matters for Discussion and Possible Motion by the Committee

1. Review, Discussion and Possible Motion to Adopt Amendments, if any, and review and affirm the Retiree Payroll Deduction and Assignment of Benefit Policy

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the Retiree Payroll Deduction and Assignment of Benefit Policy is appropriate and continues to meet the needs of ACERA and should be affirmed **with** revisions as recommended by Staff.

– Lori Schnall

2. Review, Discussion and Possible Motion to Adopt Amendments, if any, and review and affirm the Trustee Communications Policy

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the Trustee Communications Policy is appropriate and continues to meet the needs of ACERA and should be affirmed **without** revisions as recommended by Staff.

– Lori Schnall

3. Review, Discussion, and Possible Motion to Adopt the Amendments, if any, and review and affirm the Record Retention Policy and Schedule

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the Record Retention Policy and Schedule is appropriate and continues to meet the needs of ACERA and should be affirmed **with** revisions as recommended by Staff.

– Lori Schnall

4. Review, Discussion, and Possible Motion to Adopt the Amendments, if any, and review and affirm the ACERA Electronic Tablet Usage Policy

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the ACERA Electronic Tablet Usage Policy is appropriate and continues to meet the needs of ACERA and should be affirmed **without** revisions as recommended by Staff.

– Lori Schnall

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Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

- None

Trustee/Public Input

- None

Future Discussion Items

- *Media Policy*
- *ACERA Membership Policy*
- *Fiduciary Counsel Policy*

Establishment of Next Meeting Date

TBD