



**Alameda County Employees' Retirement Association  
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING  
NOTICE and AGENDA**

**ACERA MISSION:**

*To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.*

**Wednesday, August 3, 2016  
9:30 a.m.**

<b>LOCATION</b>	<b>COMMITTEE MEMBERS</b>	
<b>ACERA C.G. "BUD" QUIST BOARD ROOM 475 14<sup>TH</sup> STREET, 10<sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574</b>	<b>KEITH CARSON, CHAIR</b>	<b>APPOINTED</b>
	<b>DALE AMARAL, VICE CHAIR</b>	<b>ELECTED SAFETY</b>
	<b>ANNETTE CAIN-DARNES</b>	<b>APPOINTED</b>
	<b>LIZ KOPPENHAVER</b>	<b>ELECTED RETIREES</b>
	<b>ELIZABETH ROGERS</b>	<b>ELECTED GENERAL</b>

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and Committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

*Note regarding public comments:* Public comments are limited to four (4) minutes per person in total.

*Note regarding accommodations:* The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

*Note regarding Public Records:* All writings that are distributed to a majority of members of the ACERA Board of Retirement in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact ACERA at (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

# **OPERATIONS COMMITTEE/BOARD MEETING**

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**Call to Order:** 9:30 a.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

There are no action items for discussion.

## **Information Items: These items are not presented to Committee for action but consist of status updates and cyclical reports**

### **1. Operating Expenses**

Report on the status of ACERA's budget as of June 30, 2016

– Margo Allen

### **2. Quarterly Financial Statements**

Financial update for the period ending June 30, 2016

– Margo Allen

### **3. Quarterly Cash Forecast Report**

Cash forecast report for the period ending June 30, 2016

– Margo Allen

### **4. Quarterly Board Member Conference Expense Report**

Board Members' conference expenses for the period ending June 30, 2016

– Margo Allen

### **5. Quarterly Senior Manager Conference and Training Expense Report**

Senior Managers' conference and training expenses for the period ending June 30, 2016

– Margo Allen

### **6. Fiduciary Liability Insurance Discussion**

– Margo Allen

### **7. Medical Advisor and Disability Claims Management Services Request for Proposal**

– Kathy Foster

### **8. Legislative Update**

Update on legislation of interest to ACERA

– Lori Schnall

### **9. Human Resources Quarterly Staffing Report**

Report on position vacancies for the period ending June 30, 2016

– Victoria Arruda

# ***OPERATIONS COMMITTEE/BOARD MEETING***

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## **10. Call Center Report**

– Ismael Piña

## **11. Draft Board Off-Site Agenda**

– Dave Nelsen

## **Future Discussion Items**

- Board Travel Policy
- Trustee Education Policy

## **Trustee/Public Input**

## **Establishment of Next Meeting Date**

September 7, 2016, at 9:30 a.m.