



**Alameda County Employees' Retirement Association  
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING  
NOTICE and AGENDA**

**ACERA MISSION:**

*To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.*

**Wednesday, January 7, 2015  
9:30 a.m.**

<b>LOCATION</b>	<b>COMMITTEE MEMBERS</b>	
<b>ACERA C.G. "BUD" QUIST BOARD ROOM 475 14<sup>TH</sup> STREET, 10<sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574</b>	<b>DALE AMARAL, CHAIR</b>	<b>ELECTED SAFETY</b>
	<b>ELIZABETH ROGERS, VICE CHAIR</b>	<b>ELECTED GENERAL</b>
	<b>OPHELIA BASGAL</b>	<b>APPOINTED</b>
	<b>KEITH CARSON</b>	<b>APPOINTED</b>
	<b>GEORGE DEWEY</b>	<b>APPOINTED</b>

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and Committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

*Note regarding public comments:* Public comments are limited to four (4) minutes per person in total.

*Note regarding accommodations:* The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

*Note regarding Public Records:* All writings that are distributed to a majority of members of the ACERA Board of Retirement in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact ACERA at (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

# **OPERATIONS COMMITTEE/BOARD MEETING**

NOTICE and AGENDA, Page 2 of 3 – Wednesday, January 7, 2015

**Call to Order:** 9:30 a.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

- 1. Discussion and possible motion to approve a change to the previously approved Pay Item – Pay Code ERR based on the addendum provided by Alameda County**

- Rose Kwong

### Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the change for the **inclusion** of the pay item Emergency Response – Code ERR in compensation earnable and pensionable compensation for members with entry dates before and on or after January 1, 2013 based on the addendum provided by Alameda County.

- 2. Discussion and possible motion to approve a change to the previously approved Pay Item – Pay Code 467 based on the addendum provided by Alameda County**

- Rose Kwong

### Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the change for **inclusion** of the pay item Lead Responsibilities at Vehicle Service Center without Supervisor – Code 467 in compensation earnable and pensionable compensation for members with entry dates before and on or after January 1, 2013 based on the addendum provided by Alameda County.

- 3. Discussion and possible motion to approve a New Pay Item – Pay Code 229 for Alameda Health System**

- Rose Kwong

### Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the **inclusion** of the newly created pay item Mid-Level Practitioner Specialty Footnote – Code 229 in compensation earnable and pensionable compensation for members with entry dates before and on or after January 1, 2013.

# ***OPERATIONS COMMITTEE/BOARD MEETING***

NOTICE and AGENDA, Page 3 of 3 – Wednesday, January 7, 2015

**Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports**

- 1. Proposed 2015 Operations Committee Work Plan**  
Presentation of the proposed 2015 Operations Committee work plan  
- Margo Allen
- 2. Operating Expenses – Budget vs Actual as of November 30, 2014**  
Report on the status of ACERA’s budget as of November 30, 2014  
- Margo Allen
- 3. 2014 Business Continuity Exercise Results**  
Report on the 2014 Business Continuity Exercise results  
- Latrena Walker
- 4. Web Member Services Security Assessment**  
Report on the Web Member Services security assessment  
- Latrena Walker
- 5. Human Resources Staffing Report**  
Report on position vacancies  
- Victoria Arruda

**Trustee/Public Input**

**Future Discussion Items**

- Un-audited Financial Statements as of December 31, 2014

**Establishment of Next Meeting Date**

February 4, 2015 at 9:30 a.m.