



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, June 6, 2012
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	KEITH CARSON	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED
	DONALD WHITE	EX-OFFICIO/COUNTY TAX COLLECTOR

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

- 1. Discussion and possible motion to approve the annual contract for Keenan and Associates, ACERA's Benefits and Communications Consultant**

- Kathy Foster

Recommendation

Staff recommends that the Operations Committee recommends to the Board of Retirement to approve the annual contract for ACERA's Benefits and Communications Consultant, Keenan and Associates.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

- 1. Operating Expenses – Budget vs Actual as of April 30, 2012**

Report on the status of ACERA's budget as of April 30, 2012

- Vince Brown

- 2. Website Redesign Update**

Update on the website redesign project

- Latrena Walker

- 3. Electronic Distribution for Committee and Board Packets**

Discussion of distributing Committee and Board packets electronically

- Latrena Walker

- 4. Alameda County's DMV Pull Notice Program**

Report on the implementation of Alameda County's DMV Pull Notice Program

- Victoria Arruda

Trustee/Public Input

Future Discussion Items

- Legislative Update
- Human Resources Staffing Report

Establishment of Next Meeting Date

Tuesday, July 3, 2012 at 9:00 a.m.