Alameda County Employees' Retirement Association
BOARD OF RETIREMENT

OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

Wednesday, February 7, 2018
9:30 a .m.

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	**OPHELIA BASGAL, CHAIR**	**APPOINTED**
	DALE AMARAL, VICE CHAIR	**ELECTED SAFETY**
	LIZ KOPPENHAVER	**ELECTED RETIRED**
	ELIZABETH ROGERS	**ELECTED GENERAL**
	GEORGE WOOD	**ELECTED GENERAL**

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and Committee agendas and minutes are available online at www.acera.org.

Note regarding public comments: Public comments are limited to four (4) minutes per person in total.

Note regarding accommodations: The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

Call to Order: 9:30 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

1. **Review, discussion and possible motion to renew the Board Business and Travel Policy with or without revisions**

                                                                    – Kathy Mount

   Recommendation
   Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board renew the Board Business and Travel Policy with or without revisions.

2. **Review, discussion and possible motion to renew the Trustee Education Policy with or without revisions**

                                                                    – Kathy Mount

   Recommendation
   Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board renew the Trustee Education Policy with or without revisions.

3. **Discussion and possible motion for the discharge of benefits overpayments due to death**

                                                                    – Margo Allen

   Recommendation
   Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the discharge of benefits overpayments due to death.

Information Items: These items are not presented to Committee for action but consist of status updates and cyclical reports consist of status updates and cyclical reports

1. **Un-Audited Financial Statements as of December 31, 2017**
   Report on ACERA's financial statements year-to-date for the period ending December 31, 2017

                                                                    - Margo Allen

2. **Operating Expenses as of December 31, 2017**
   Report on the status of ACERA's budget vs. actual year-to-date for the period ending December 31, 2017

                                                                    - Margo Allen

3. **Actual Cash Report as of December 31, 2017**
   Report on the cash forecast year-to-date for the period ending December 31, 2017

                                                                    - Margo Allen

4. **Board Member Conference Expense Report**
   Report on Board Members' conference expenses year-to-date for the period ending the December 31, 2017

   - Margo Allen

5. **Senior Manager Conference and Training Expense Report**
   Report on Senior Managers' conference and training expenses year-to-date for the period ending the December 31, 2017

   - Margo Allen

6. **Managed Medical Review Organization (MMRO) Recommendation Reports**
   Discussion regarding content of MMRO Recommendation Reports for disability retirement cases

   - Kathy Foster

7. **Call Center Report**
   Quarterly report on the Call Center

   - Ismael Piña

Future Discussion Items

Felony Forfeiture Procedures

Trustee Remarks

Public Input

Establishment of Next Meeting Date

March 7, 2018, at 9:30 a.m.

Adjournment