



Alameda County Employees' Retirement Association
BOARD OF RETIREMENT

GOVERNANCE COMMITTEE/BOARD MEETING
NOTICE and AGENDA

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

Wednesday, July 6, 2016
1:00 p.m.

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: (510) 628-3000 FAX: (510) 268-9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	LIZ KOPPENHAVER, VICE CHAIR	ELECTED RETIRED
	OPHELIA BASGAL	APPOINTED
	ANNETTE CAIN-DARNES	APPOINTED
	GEORGE WOOD	ELECTED GENERAL

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and Committee agendas and minutes are available online at www.acera.org.

Note regarding public comments: Public comments are limited to four (4) minutes per person in total.

Note regarding accommodations: The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

Note regarding Public Records: All writings that are distributed to a majority of members of the ACERA Board of Retirement in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact ACERA at (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California 94612.

GOVERNANCE COMMITTEE/BOARD MEETING

NOTICE and REVISED AGENDA, Page 2 of 3 – Wednesday, July 6, 2016

Call to Order: 1:00 p.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

1. Review, Discussion and Possible Motion to Adopt Amendments and renew the *ACERA Membership Policy*

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the *ACERA Membership Policy* is appropriate and continues to meet the needs of ACERA and should be affirmed with revisions as recommended by Staff.

- Joseph W. Fletcher
- Lori K. Schnall

2. Review, Discussion and Possible Motion to Adopt Amendments and renew the *Board Operations Policy*

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the *Board Operations Policy* is appropriate and continues to meet the needs of ACERA and should be affirmed without revisions as recommended by Staff.

- Joseph W. Fletcher
- Lori K. Schnall

3. Review, Discussion and Possible Motion to Adopt Amendments and renew the *Committee Operations Policy*

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the *Committee Operations Policy* is appropriate and continues to meet the needs of ACERA and should be affirmed without revisions as recommended by Staff.

- Joseph W. Fletcher
- Lori K. Schnall

GOVERNANCE COMMITTEE/BOARD MEETING

NOTICE and REVISED AGENDA, Page 3 of 3 – Wednesday, July 6, 2016

4. Review, Discussion and Possible Motion to Adopt Amendments and renew the *Chief Executive Officer Job Description and Delegation of Authority*

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the *Chief Executive Officer Job Description and Delegation of Authority* is appropriate and continues to meet the needs of ACERA and should be affirmed without revisions as recommended by Staff.

– Joseph W. Fletcher
– Lori K. Schnall

5. Review, Discussion and Possible Motion to Adopt Amendments and renew the *Conflict of Interest Policy*

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the *Conflict of Interest Policy* is appropriate and continues to meet the needs of ACERA and should be affirmed with revisions as recommended by Staff.

– Joseph W. Fletcher
– Lori K. Schnall

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

- None

Trustee/Public Input

- None

Future Discussion Items

- *Fiduciary Counsel Retention Policy*
- *Retiree Payroll Deduction and Assignment of Benefit Policy*
- *Record Retention Policy*
- *Securities Litigation Policy*
- *Trustee Communications Policy*
- *Termination Policy*

Establishment of Next Meeting Date

TBD