



**Alameda County Employees' Retirement Association  
BOARD OF RETIREMENT**

**NOTICE and AGENDA\***

**ACERA MISSION:**

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Thursday, September 19, 2013  
2 p.m.**

LOCATION	BOARD OF RETIREMENT - MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14 <sup>TH</sup> STREET, 10 <sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	DALE AMARAL CHAIR	ELECTED SAFETY
	KEITH CARSON FIRST VICE-CHAIR	APPOINTED
	ELIZABETH ROGERS SECOND VICE-CHAIR	ELECTED GENERAL
	OPHELIA BASGAL	APPOINTED
	ANNETTE CAIN-DARNES	APPOINTED
	GEORGE DEWEY	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED
	DONALD R. WHITE	EX-OFFICIO/ COUNTY TAX COLLECTOR
	GEORGE WOOD	ELECTED GENERAL
	DAVID M. SAFER	ALTERNATE RETIRED
	DARRYL L.WALKER	ALTERNATE SAFETY

*Note regarding Accommodations:* The Retirement Board will provide reasonable accommodations for persons with special needs who plan to attend Board meetings. Please contact ACERA at 510.628.3000 to arrange for accommodation.

*Note regarding Public Records:* All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact ACERA at 510.628.3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

The order of agendized items is subject to change without notice. Board and Committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **REVIEW AND APPROVAL:** Minutes of the Regular Board Meeting:  
*August 15, 2013*
4. **CONSENT CALENDAR:**
  - A. **APPLICATION FOR SERVICE RETIREMENT:**  
*Appendix A*
  - B. **APPLICATION FOR RETIREMENT, DEFERRED:**  
*Appendix B*  
*Appendix B-1*
  - C. **APPLICATION FOR DEFERRED TRANSFER:**  
*Appendix C*
  - D. **LIST OF DECEASED MEMBERS:**  
*Appendix D*
  - E. **REQUESTS FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT:**  
*Appendix E*
  - F. **APPLICATION FOR DISABILITY RETIREMENT – NON CONTESTED ITEMS:**  
*Appendix F*
  - G. **APPLICATION FOR DISABILITY RETIREMENT – HEARING OFFICER RECOMMENDATIONS:**  
*Appendix G*
  - H. **DISABILITY STATUS REPORT:**
  - I. **APPROVAL OF COMMITTEE MINUTES:**

-----End of Consent Calendar-----  
(MOTION)

**REGULAR CALENDAR**  
**REPORTS AND ACTION ITEMS**

**5. A. DISABILITIES, CURRENT, RECOMMENDATIONS AND MOTIONS:**  
*(Item(s) will be heard in Closed Executive Session)*

None.

**B. DISABILITIES, CONTINUING, RECOMMENDATIONS AND MOTIONS:**  
*(Item(s) will be heard in Closed Executive Session)*

None.

**6. COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS:**

**A. Operations:**

1. Summary and Approval of the Minutes of the September 4, 2013 Meeting.
2. Motion to renew the Travel Policy, eliminate the list of conferences that are excluded from the yearly allotment each trustee is allowed to spend on business related expenses and increase the allotment to \$12,000 per year, effective January 1, 2014.
3. Motion to approve Trustee Dale Amaral incurring business related expenses, in connection with his participating in the 2013 Milken Conference, which exceed the annual allotment as stated in ACERA's Travel Policy.
4. Motion to approve Trustee Annette Cain-Darnes incurring business related expenses, in connection with her participating in the 2013 Milken Conference, which exceed the annual allotment as stated in ACERA's Travel Policy.

**B. Governance:**

1. Summary and Approval of the Minutes of the September 4, 2013 Meeting.
2. Motion to renew, with revisions, the Conflict of Interest Code and forward to the Board of Supervisors for Adoption.
3. Motion to renew, with revisions, the Conflict of Interest Policy.
4. Motion to assign the Trustee Education Policy to the Operations Committee to review annually with the Board Travel Policy.

**C. Retirees:**

1. Summary and Approval of the Minutes of the September 4, 2013 Meeting.
2. Motion to adopt revisions to the Supplemental Retire Benefit Reserve (SRBR) Policy that reflect the changes in the eligibility requirements for the dental and vision plan contributions, effective February 1, 2014, and the other language changes.

**D. Investment:**

1. Summary and Approval of the Minutes of the September 11, 2013 Meeting.
2. Motion to adopt the Amended Real Estate Strategic Plan, Objectives Policies and Procedures.
3. Motion to adopt the 2013-2014 Investment Plan for ACERA's Real Estate Portfolio.

**7. OLD BUSINESS:**

None.

**8. NEW BUSINESS:**

- A. Motion to renew, with revisions, the Chief Executive Officer Job Description and Delegation of Authority.
- B. Chief Executive Officer's Report.

**9. CONFERENCE REPORTS/ORAL REPORTS:**

**10. ANNOUNCEMENTS:**

**11. PUBLIC INPUT:**

**12. BOARD INPUT:**

**13. ESTABLISHMENT OF NEXT MEETING:**

**Thursday, October 17, 2013 at 2 p.m.**

**14. ADJOURNMENT:**

**APPENDIX A  
APPLICATION FOR SERVICE RETIREMENT**

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AGUAYO-RIFFEL, Raquel  
Effective: 12/29/2012  
Health Care Services Agency

HENDRIX, Barbara J.  
Effective: 3/30/2013  
Probation

ASHWELL, Deirdre A.  
Effective: 12/20/2012  
Alameda County Medical Center

HOWARD, Alicia Marie  
Effective: 7/5/2013  
Superior Court

BARRERE, Kirsten G.  
Effective: 6/8/2013  
Sheriff's Office

JACKSON, Pamela D.  
Effective: 6/22/2013  
General Services Agency

BOSTEELS, Mary J.  
Effective: 6/1/2013  
Library - DEF

JARIN, Reynaldo I.  
Effective: 12/31/2012  
Alameda County Medical Center

CAMPBELL-FRENCH, Cherie  
Effective: 3/30/2013  
Social Services Agency

KONG, Li  
Effective: 12/28/2012  
Alameda County Medical Center

CARAVAYO, Francisco S.  
Effective: 7/4/2013  
Registrar of Voters - DEF

LEIGHTON, Jamie  
Effective: 4/1/2012  
Alameda County Medical Center

DALOPE, Lina T.  
Effective: 4/1/2013  
Alameda County Medical Center

MCLAURIN, Loretta  
Effective: 4/20/2013  
General Services Agency

ECCLESTON, Maria R.  
Effective: 12/22/2012  
Social Services Agency

MELENDRES, Maria Theresa G.  
Effective: 12/31/2012  
Alameda County Medical Center

FONG, Elaine H.  
Effective: 3/30/2013  
Health Care Services Agency

MILLER, Cecelia I.  
Effective: 12/29/2012  
Alameda County Medical Center

FUJISE, Jean E.  
Effective: 12/22/2012  
Social Services Agency

NGUYEN, Amy P.  
Effective: 3/30/2013  
Health Care Services Agency

GAVRELL, Elaine B.  
Effective: 12/22/2012  
Public Health Care Services

ORTMAN, Edward P.  
Effective: 3/30/2013  
Sheriff's Office

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**APPENDIX A  
APPLICATION FOR SERVICE RETIREMENT**

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PARAISO, Remedios E.  
Effective: 12/31/2012  
Alameda County Medical Center

SOTO, Patricia C.  
Effective: 5/25/2013  
Alameda County Medical Center

PHUTIYOTIN, Chanthavone  
Effective: 3/16/2013  
Health Care Services Agency

WALKER, Elizabeth J.  
Effective: 3/31/2013  
Social Services Agency

POPAL, Abdullah  
Effective: 3/30/2013  
Social Services Agency

WARREN, Mary E.  
Effective: 7/9/2013  
Alameda County Medical Center

RAFF-HEYNSSENS, Amy S.  
Effective: 3/31/2013  
Alameda County Medical Center

WILLIAMS, Charles V.  
Effective: 4/1/2013  
DRO-DEF

REID, James L.  
Effective: 4/1/2013  
Probation

WILLIAMS, Pamela  
Effective: 6/18/2013  
Alameda County Medical Center

REYES, Estrella I.  
Effective: 3/30/2013  
Health Care Services Agency

SANCHEZ, Norma  
Effective: 6/29/2013  
Health Care Services Agency

SECOQUIAN, Teodora S.  
Effective: 6/8/2013  
Auditor-Controller

SELLERS, Jacqueline D.  
Effective: 3/30/2013  
Social Services Agency

SHANAHAN, Delma  
Effective: 6/1/2013  
Health Care Services Agency

SOARES, Nicholas J.  
Effective: 6/22/2013  
Sheriff's Office

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**APPENDIX D  
LIST OF DECEASED MEMBERS**

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BRETHAUER, Barbara  
7/28/2013  
Survivor of John Brethauer

TOOKE, Billie  
4/23/2013  
Survivor of James Tooke

CHOY, Franklin  
7/27/2013  
Survivor of Gloria Choy

WONG, Ruth  
7/16/2013  
Social Services Agency

GARRETT, Helen  
7/4/2013  
Survivor of Walter Garrett

WOODWARD, Frances  
8/9/2013  
Social Services Agency

KING JR, Raymond  
7/22/2013  
General Services Agency

KOHLER, Claudia  
7/21/2013  
Social Services Agency

LIVINGS, Cynthia  
7/31/2013  
Auditor-Controller Agency

NELSON, Patricia  
8/3/2013  
Superior Court

QUILICI, Leo  
8/14/2013  
Assessor  
SCURRY, Carol  
7/27/2013  
Alameda County Medical Center

STEWART, La Zetta  
7/24/2013  
Alameda County Medical Center

SYLVESTER, Anthony  
8/2/2013  
General Services Agency

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**APPENDIX E  
REQUEST FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT  
CONTRIBUTIONS AND GAIN CREDIT**

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ARNOLD, George L.  
Government Code § 31652 Redeposit

ARNOLD, George L.  
Government Code § 31652 Redeposit

COX, Shelley Lynn  
Government Code § 31652 Redeposit

OBIDAH, Karen  
Government Code § 31652 Redeposit



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**APPENDIX F**  
**APPLICATION FOR DISABILITY RETIREMENT**

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**Name:** **Dudek, Scott**  
**Type of Claim:** Service Connected

**Staff's Recommendation:**

Approve the recommendation contained in Dr. Wagner's report to grant Mr. Dudek a service connected disability and to not require future annual medical examinations at this time.

Based on Dr. Wagner's review and determination of Mr. Dudek's ability to determine the permanency of his incapacity, to deny Mr. Dudek's request for an earlier effective date.

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**Name:** **Harris, Samuel**  
**Type of Claim:** Service Connected

**Staff's Recommendation:**

Approve the recommendation contained in Dr. Wagner's report to grant Mr. Harris a service connected disability. Since Mr. Harris is over 55 years old, future annual medical examinations and questionnaires will not be required.

Based on Dr. Wagner's review and determination of Mr. Harris' ability to determine the permanency of his incapacity, to deny Mr. Harris' request for an earlier effective date.

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**Name:** **Willey, Kenneth**  
**Type of Claim:** Service Connected – Reciprocal Member

**Staff's Recommendation:**

Approve staff's recommendation to grant Mr. Willey a service connected disability retirement in conjunction with reciprocal agency, City of San Jose and in accordance with Section 31838.5.