

Part C: Fee Proposal

The services listed in Section I of the RFP under “Scope of Services” should form the basis for the proposed fees in the table below. The method of payment will be set forth in a service agreement, to be entered into with the selected firm. Fees may be negotiated in the course of the search process depending on the variance from the other proposals. The proposed fees shall be guaranteed for the duration of the Contract.

All-Inclusive, Flat Fee

- ACERA asks that respondents provide a fee proposal that specifies the proportion of the total fee that relates to base services (essentially total fund asset allocation, manager research for traditional asset classes, and quarterly performance reporting) as well as to specialized services applicable to each of the other major asset classes in which ACERA invests. Accordingly, respondents are asked to complete the following table:

Year	(A) Base Services ^a	(B) Private Equity Services ^b	(C) Alterna- tives Services ^c	(D) Real Assets Services ^d (except Real Estate)	(E) Other Services ^e	(F) Total Fees (Sum of A –E) ^f	(G) Real Estate Services ^g
Year 1							
Year 2							
Year 3							
Year 4							
Year 5							
Total Fees (Year 1 to 5)							

a “Base Services” refers to total fund asset allocation studies and (for traditional/public markets asset classes) portfolio structure, manager research/due diligence, and manager monitoring, as well as quarterly performance reporting, all board education, etc.

b “Private Equity Services” refers to portfolio structure advice, manager research/due diligence, and manager monitoring services for private equity investments only.

c “Alternatives Services” refers to portfolio structure advice, manager research/due diligence, and manager monitoring services for the alternatives asset classes.

d “Real Assets Services” refers to portfolio structure advice, manager research/due diligence, and manager monitoring services for real assets.

e “Other Services” refers to any additional services your firm is proposing to provide as part of the contract with ACERA that are **not listed** in Section I of this RFP under “Scope of Services”.

f "Total Fees" refers to the sum of columns A through E.

g "Real Estate Services" refers to portfolio structure advice, manager research/due diligence, and manager monitoring services for real estate only.

- a) If you included an amount under Column E, please disclose the types of services associated with those fees.
2. Do the above fees cover travel costs for the required meetings?
 3. Please confirm whether the firm can and will provide all of the services listed in **Section I** of the RFP under "Scope of Services" for an all-inclusive flat fee. If not, specify any services from that list that the firm cannot or will not provide.
 4. Please identify whether the above fee proposal assumes that private market and hedge fund investments will be made using direct funds, fund-of-funds, or other fund structures. ACERA currently invests directly in private equity and through fund-of-funds for hedge funds. ACERA expects annual Investment Plan(s) to be prepared for its Private Equity and Alternatives Portfolios and its Real Assets Portfolio.
 5. Please identify any material assumptions about the scope of services that your firm has made in arriving at the above fee proposal.

Additional Services:

6. List any additional services (i.e., not listed in **Section I** of this RFP under "Scope of Services") that the firm would provide and that would be included in the all-inclusive flat-fee set out above.
7. As set out in the Scope of Services, the consultant is required to attend up to twelve Investment Committee meetings, and occasional Board meetings (typically once every two years). Additional meetings include two planning sessions and one Board offsite. Provide the fees for any occasional *ad hoc meetings* that may be required by ACERA over and above these meetings.
8. Indicate any other products or services that may be of interest to ACERA, but that are not included in **Column E of the fee proposal table**. Provide details on associated costs.

Other Information:

9. Please provide any additional information that may assist us in more clearly understanding your fee proposal for consulting services.

Signature by Authorized Officer

Name of Firm

By

Title

Signature

Date