

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION BOARD OF RETIREMENT MINUTES

Thursday, December 19, 2019

Chair Henry Levy called the meeting to order at 2:00 p.m.

Trustees Present: Ophelia Basgal

Keith Carson Tarrell Gamble Liz Koppenhaver Henry Levy Elizabeth Rogers

Nancy Reilly (*Alternate*) Darryl Walker (*Alternate*)

Trustees Excused: Dale Amaral

Jaime Godfrey George Wood

Staff Present: Margo Allen, Fiscal Services Officer

Victoria Arruda, Human Resource Officer Angela Bradford, Executive Secretary Sandra Dueñas-Cuevas, Benefits Manager Kathy Foster, Assistant Chief Executive Officer

Jessica Huffman, Benefits Manager Harsh Jadhav, Chief of Internal Audit

Vijay Jagar, Retirement Chief Technology Officer, ACERA

Kathy Mount, Chief Counsel

David Nelsen, Chief Executive Officer Betty Tse, Chief Investment Officer

PUBLIC INPUT

None.

CONSENT CALENDAR REPORTS AND ACTION ITEMS

APPLICATION FOR SERVICE RETIREMENT

Appendix A

APPLICATION FOR RETIREMENT, DEFERRED

Appendix B
Appendix B-1

APPLICATION FOR DEFERRED TRANSFER

Appendix C

LIST OF DECEASED MEMBERS

Appendix D

REQUESTS FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT

Appendix E

<u>APPLICATION FOR DISABILITY RETIREMENT – NON-CONTESTED ITEMS</u> *Appendix F*

<u>APPLICATION FOR DISABILITY RETIREMENT – HEARING OFFICER RECOMMENDATIONS</u>

Appendix G

APPROVAL OF BOARD and COMMITTEE MINUTES

November 21, 2019 Budget Committee Minutes

November 21, 2019 Governance Committee Minutes

November 21, 2019 Minutes of the Regular Board Meeting

December 4, 2019 Operations Committee Minutes

December 4, 2019 Retirees Committee Minutes

December 11, 2019 Investment Committee Minutes

December 11, 2019 Minutes of the Special Board Meeting

MISCELLANOUS MATTERS

None

<u>19-85</u>

It was moved by Liz Koppenhaver seconded by Tarrell Gamble, and approved by a vote of 4 yes (*Gamble, Koppenhaver, Levy, Reilly*), 0 no, and 1 abstention (*Darryl Walker*):

BE IT RESOLVED BY THIS BOARD that the Consent Calendar is approved.

REGULAR CALENDAR REPORTS AND ACTION ITEMS

<u>DISABILITIES, CURRENT AND CONTINUING RECOMMENDATIONS AND MOTIONS</u>

(Item(s) will be heard in Closed Executive Session)

None.

COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS

This month's Committee reports were presented in the following order:

Operations:

Tarrell Gamble gave an oral report stating that the Operations Committee met on December 4, 2019 and that the Committee was presented with, reviewed information for and discussed the Segal Consulting Benefits Consultant annual agreement.

<u>19-86</u>

It was moved by Tarrell Gamble and seconded by Liz Koppenhaver that the Board approve the annual agreement for \$125,460 effective January 1, 2020, for ACERA's Benefits Consultant, Segal Consulting. The motion carried 6 yes (Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker), 0 no, and 0 abstentions.

Trustee Gamble reported that the Committee was presented with, reviewed information for and discussed the Segal Consulting Benefits Consultant annual agreement for work related to the dental and vision plans request for proposal project.

19-87

It was moved by Tarrell Gamble and seconded by Liz Koppenhaver that the Board approve the amendment to Segal Consulting's annual agreement, effective January 1, 2020, for work related to ACERA's dental and vision plans at a cost of \$20,000. The motion carried 6 yes (Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker), 0 no, and 0 abstentions.

Trustee Gamble reported that the Committee was presented with, reviewed information for and discussed the approximate costs for implementing the replacement of ACERA's Pension Administration System.

19-88

It was moved by Tarrell Gamble and seconded by Liz Koppenhaver that the Board approve the approximate costs for implementing the replacement of ACERA's Pension Administration System, subject to contract negotiation with selected vendors. The motion carried 6 yes (Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker), 0 no, and 0 abstentions.

Trustee Gamble reported that the Committee was presented with, reviewed information for and discussed ACERA's 2020 Proposed Budget.

19-89

It was moved by Tarrell Gamble and seconded by Elizabeth Rogers that the Board approve ACERA's 2020 Proposed Budget. The motion carried 7 yes (*Carson, Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker*), 0 no, and 0 abstentions.

Trustee Gamble reported that the Committee was presented with, reviewed information for and discussed ACERA's *Pre-Payment Policy*.

19-90

It was moved by Tarrell Gamble and seconded by Liz Koppenhaver that the Board approve ACERA's *Pre-Payment Policy*. The motion carried 7 yes (*Carson, Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker*), 0 no, and 0 abstentions.

The Committee was presented with updates on the following Information Items: 1) Operating Expenses as of October 31, 2019 and 2) Current and Future Technology Projects.

Minutes of the meeting were presented to the Board for adoption on the Consent Calendar at today's Board meeting.

Retirees:

Liz Koppenhaver gave an oral report stating that the Retirees Committee met on December 4, 2019 and that the Committee was presented with, reviewed information for and discussed the continuance of the Medicare Part B Reimbursement Plan (MBRP).

19-91

It was moved by Liz Koppenhaver and seconded by Elizabeth Rogers that the Board continue to provide the Medicare Part B Reimbursement Plan (MBRP) benefit to eligible retirees in 2020, and approve the reimbursement based on the lowest standard monthly Medicare Part B premium at the rate of \$144.60. The MBRP benefit is a non-vested benefit funded by contributions from ACERA Employers to the 401(h) account. After contributions are made, in accordance with the County Employees Retirement Law, ACERA treats an equal amount of Supplemental Retiree Benefit Reserve assets as employer contributions for pensions. The motion carried 8 yes (Basgal, Carson, Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker), 0 no, and 0 abstentions.

Trustee Koppenhaver reported that the Committee was presented with, reviewed information for and discussed the revised and updated Appendix A to Resolution No. 07-29.

<u>19-92</u>

It was moved by Liz Koppenhaver and seconded by Elizabeth Rogers that the Board adopt the revised and updated Appendix A to Resolution No. 07-29, which reflects the changes approved by the Board to the Monthly Medical Allowance amounts for Group and Individual Plans as well as the Retiree Health Benefit contribution amounts for Plan Year 2020. The motion carried 8 yes (*Basgal, Carson, Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker*), 0 no, and 0 abstentions.

The Committee was presented with updates on the following Information Items: 1) Report on Overpayments of Monthly Medical Allowance Amounts Paid through Health Reimbursement Arrangements (HRA) by Via Benefits; 2) Annual Report on Retired Member (Lump Sum) Death Benefits Paid in 2019; 3) Dental and Vision Plans Request for Proposal Project for 2021 Plan Coverage; 4) Semi-Annual Report on ACERA's Wellness Program; 5) Retiree Health and Wellness Fair Results and Open Enrollment Activity; and 6) Miscellaneous Updates.

Minutes of the meeting were presented to the Board for adoption on the Consent Calendar at today's Board meeting.

Investment:

Elizabeth Rogers gave an oral report stating that the Investment Committee met on December 11, 2019 and that the Committee adjourned into Closed Session to consider the purchase or sale of particular, specific pension fund investments. After discussion, the Committee reconvened into Open Session.

The Board made the following motion:

19-93

It was moved by Elizabeth Rogers and seconded by Liz Koppenhaver that the Board increase ACERA's investment in its Two Sigma Advisers Fund by \$60 million and decrease ACERA's investment in the CFM Institutional Systematic Diversified Fund by \$60 million, thus diversifying the Absolute Return Portfolio. The motion carried 8 yes (Basgal, Carson, Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker), 0 no, and 0 abstentions.

The Committee was presented with updates on the following Information Items: 1) Review of State Street Bank and Trust Company ("SSB") – Custodian Bank; 2) Semiannual Performance Review for the Period Ending September 30, 2019 – Equities and Fixed Income; 3) Semiannual Performance Review for the Period Ending September 30, 2019 – Absolute Return; 4) Semiannual Performance Review for the Period Ending June 30, 2019 – Private Equity; 5) Semiannual Performance Review for the Period Ending June 30, 2019 – Real Assets; 6) Semiannual Performance Review for the Period Ending September 30, 2019 – Real Estate; and 7) CA Gov. Code §7514.7 Alternative Investment Vehicles Information Report.

Minutes of the meeting were presented to the Board for adoption on the Consent Calendar at today's Board meeting.

NEW BUSINESS:

Board Election Results

Chief Executive Officer (CEO) Dave Nelsen announced the results of ACERA's 2019 Board Election reporting that George Wood was re-elected to serve on the third seat (General Member) and Dale Amaral (Safety Member) and Darryl Walker (Alternate Safety Member), were also re-elected to serve on the seventh seat on the Board of Retirement.

Mr. Nelsen reported that voter turnout for the General Election was approximately 8.71% and voter turnout for the Safety Election was approximately 18%.

David Nelsen, Chief Executive Officer's Report

Mr. Nelsen presented his December 19, 2019, written CEO Report which provided an update on the following items: 1) Senior Manager Recruitment; 2) Committee/Board Action Items; 3) Conference/Event Schedule; 4) Other Items, which included a Pension Administration System Update and the latest scores for ACERA's Key Performance Indicators.

Mr. Nelsen reported that interviews for the Chief Counsel position have begun and asked for the Board's feedback on whether or not the Board is interested in a "Meet and Greet" session with the candidates prior to Mr. Nelsen making a hiring decision. The "Meet and Greet session will take place at a Special Board meeting on Wednesday, January 8, 2020.

Mr. Nelsen reported that even with a 30% increase in members' calls due to Open Enrollment, the number of calls answered and responded to this period was approximately 97%, which exceeded the Benefits Department's benchmark of 91%. It was noted that the Benefits Department provides the Board with a quarterly Call Center Report that reflects the type of calls received, percentages, etc.

CONFERENCE/ORAL REPORTS

None.

ANNOUNCEMENTS

None.

BOARD INPUT

Trustees and Staff exchanged good wishes for a happy and safe holiday season.

CLOSED SESSION

A. Pursuant to GC §54957(b)(1): Consider ACERA Chief Executive Officer's Annual Performance.

REPORT ON ACTION TAKEN IN CLOSED SESSION

The Board reconvened into Open Session and the following motion was made:

19-94

It was moved by Ophelia Basgal and seconded by Darryl Walker to grant the Chief Executive Officer a 2.9% salary increase, resulting in a total salary of \$282,000.00. The motion carried 8 yes (*Basgal, Carson, Gamble, Koppenhaver, Levy, Reilly, Rogers, Walker*), 0 no, and 0 abstentions.

Mr. Nelsen will provide his 2020 performance goals to the Board for its review and consideration.

ADJOURNMENT

The meeting adjourned at approximately 2:59 p.m.

Respectfully Submitted,

| Land Mose | 1/16/20 |
|--------------------------------------|--------------|
| David Nelsen Chief Executive Officer | Date Adopted |

APPENDIX A APPLICATION FOR SERVICE RETIREMENT

BARAAB, Restituto Effective: 10/11/2019 Alameda Health System

BOSTIC, Tina Effective: 10/5/2019 Social Services Agency

BOXTON, David Effective: 10/6/2019 Superior Court

BRIDGES, Karen Effective: 9/20/2019 Social Services Agency

BROOKS, Darleen Effective: 10/5/2019 Social Services Agency

BROWN, Merry Effective: 10/12/2019 Social Services Agency

DETTERMAN, Mark Effective: 9/28/2019

Health Care Services Agency

ESAU, James

Effective: 10/5/2019 Sheriff's Office

FLORES, Gabriela Effective: 9/20/2019 Alameda Health System

FRESKOS, Jonna Effective: 9/19/2019 Alameda Health System

FREY, Melinda Effective: 8/27/2019 County Cousel

GOLDNER, Karyn Effective: 10/15/2019 Health Care Services Agency GOLDSBY, Alma Effective: 8/31/2019 Social Services Agency

GUZMAN, Avel Effective: 3/23/2019 Alameda Health System

HALLEY, Germanell Effective: 11/6/2019 Social Services Agency

HERMANN, Gayle Effective: 9/28/2019 Social Services Agency

HUMPHREY, Adrienne Effective: 10/19/2019 County Administrator

JORGENSEN, Nicole Effective: 10/5/2019 Social Services Agency

JUAREZ, Richard Effective: 9/28/2019 General Services Agency

LEE, Willette

Effective: 10/18/2019 Registrar of Voters

LEVY, Patricia Effective: 10/5/2019 Information Technology

MOORE, Valerie Effective: 10/1/2019 Social Services Agency

NVEVO, Edgardo Effective: 10/19/2019 Information Technology

PANESI-GUERRA, Maria Effective: 9/21/2019 Social Services Agency

APPENDIX A APPLICATION FOR SERVICE RETIREMENT

PHILLIPS, Morris TAN, Zenaida

Effective: 9/21/2019 Effective: 10/19/2019 Social Services Agency Social Services Agency

REECE, Gary THOMAS, Jodi Effective: 10/7/2019 Effective: 9/4/2019

Non-Member Non-Member

SAENGER, Charles TOBIAS, Daniel Effective: 9/29/2019 Effective: 9/9/2019

Alameda Health System Zone 7

SINGH, Janita WANG, Julie
Effective: 9/28/2019 Effective: 9/5/2019
Alameda Health System Alameda Health System

STREET, Valerie WAYNE, Beverly Effective: 10/5/2019 Effective: 9/25/2019

Health Care Services Agency
Health Care Services Agency

SYKES, Valerie WON, Kendell

Effective: 10/4/2019 Effective: 10/19/2019 Probation District Attorney

WORDEN, David Effective: 10/5/2019

Health Care Services Agency

APPENDIX B APPLICATION FOR DEFERRED RETIREMENT

PHILLIPS, Rhonda
CHAPMAN, Lattice D.
Alameda Health System
Effective Date: 8/10/2019

Effective Date: 6/27/2019

Effective Date: 9/20/2019

SANDER, Paul L. III
HULL, Christopher M.
Social Services Agency

Sheriff's Office Effective Date: 9/27/2019 Effective Date: 9/6/2019

TOM, Henry C. PHAM, Peter A. Sheriff's Office

Sheriff's Office Effective Date: 9/19/2019

TORRES, Leticia N.
Alameda Health System
Effective Date: 9/7/2019

APPENDIX B-1 APPLICATION FOR NON-VESTED DEFERRED

BADAL, Daniel J. Social Services Agency Effective Date: 8/2/2019

BARNES, Tia Superior Court Effective: 8/23/2019

COFER, Craig A. Sheriff's Office Effective: 7/19/2019 Years of Service: 2.86

DUNKLEY, Sherry R. Alameda Health System Effective: 8/1/2019

EGWUATU, Nkechi V. Alameda Health System Effective: 9/20/2019

GILDER, Reinaldi M. Social Services Agency Effective: 9/25/2019

LARRY, Jamon A. Alameda Health System Effective: 10/16/2019

LEWIS, Nicholas Superior Court Effective: 9/6/2019

MULLINS, Nicholas S. Alameda Health System Effective: 10/4/2019 NGUYEN, Michael L. District Attorney Effective: 10/4/2019

PEREZ, Jillane P. Alameda Health System Effective: 9/18/2019

PHAN, Diemvy Alameda Health System Effective: 9/11/2019

QUACH, Tony Social Services Agency Effective: 9/27/2019

SHAFFER, Luke B. Sheriff's Office Effective: 10/2/2019

SHUTE, Geraldine M. Alameda Health System Effective: 9/15/2019

STONE, Melinda N. Sheriff's Office Effective: 9/13/2019

TAYLOR, Betty J. Alameda Health System Effective Date: 10/8/2019

WILLIAMS, Michelle Y. Alameda Health System Effective: 10/4/2019

WONG, Kenneth C. General Services Agency Effective: 10/4/2019

APPENDIX D LIST OF DECEASED MEMBERS

CARNES, Roger Sheriff's Office 11/11/2019

CARR, James Alameda Health System 11/1/2019

COOPER, Lorraine Non-Mbr Survivor of Robert Cooper 11/7/2019

DAVIS, Patricia Alameda Health System 10/22/2019

FAIR, Patricia Probation 11/18/2019

FARIS, Ann Public Works Agency 10/28/2019

FULLER, Billie Non-Mbr Survivor of Roy Fuller 11/8/2019

HILLARD, Barney Sheriff's Office 11/4/2019

HOARD, Georgia Probation 10/14/2019

HUTCHINS, Elizabeth Probation 10/30/2019

LUEY, Rose Health Care Services Agency 11/6/2019 MOODIE, Robert Probation 10/21/2019

MOORE, Lolita Superior Court 10/8/2019

MORGAN, Stephen General Services Agency 10/12/2019

NOLAND, Howard Public Works Agency 11/12/2019

PEDERSEN, Shirley Health Care Services Agency 10/17/2019

PERSONIUS, Robert Non-Mbr Survivor of Mary Personius 11/17/2019

PURCELL-WIRTS, Louise Public Works Agency 10/27/2019

ROWE, Betty Health Care Services Agency 11/9/2019

SIMONSON, M. Health Care Services Agency 6/21/2019

SMITH, Edna Alameda Health System 9/3/2019

SOM, Jason Public Health Services 10/30/2019

APPENDIX D LIST OF DECEASED MEMBERS

VOGEL, William Public Health Care Services 10/16/2019

WEBBE, Rudolph Probation 7/22/2019

WINTHERS, Pamela Social Services Agency 9/5/2019

Name: Adams, Eric

Type of Claim: Annual Review for SCD (Granted on 1/18/18)

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Mr. Adam's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

Name: Alvarez, Elena
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Alvarez's application for a service-connected disability. Since Ms. Alvarez is over 55 years old, future annual medical examinations and questionnaires will not be required.

Based on the Medical Advisor's and Staff's review and determination of Ms. Alvarez's ability to determine the permanency of her incapacity, to deny Ms. Alvarez's request for an earlier effective date.

Name: Bostic, Tina

Type of Claim: Non-Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Bostic's application for a non-service connected disability. Since Ms. Bostic is over 55 years old, future annual medical examinations and questionnaires will not be required.

Name: Buggy, Kevin

Type of Claim: Annual Review for SCD (Granted on 7/19/18)

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Mr. Buggy's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

Name: Chambers, Carmen
Type of Claim: Non-Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Chambers' application for a non-service connected disability. Since Ms. Chambers is over 55 years old, future annual medical examinations and questionnaires will not be required.

Name: Collins, Kimberly
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Collins's application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

Based on the Medical Advisor's and Staff's review and determination of Ms. Collins's ability to determine the permanency of her incapacity, to deny Ms. Collins's request for an earlier effective date.

Name: Feeny, Christopher

Type of Claim: Annual Review for SCD (Granted on 4/20/17)

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Mr. Feeny's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

Name: Gonzalez, Esdras

Type of Claim: Annual Review for SCD (Granted on 6/21/18)

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Mr. Gonzalez's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

Name: Hudson, Leslie
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Hudson's application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

Name: Kozicki, David
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Kozicki's application for a service-connected disability. Since Mr. Kozicki is over 55 years old, future annual medical examinations and questionnaires will not be required.

Name: Kvikstad, Lynn

Type of Claim: Annual Review for SCD (Granted on 6/21/18)

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report to continue the allowance for Ms. Kvikstad's service-connected disability and to waive future annual medical examinations and questionnaires at this time.

Name: May, Sue

Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. May's application for a service-connected disability. Since Ms. May is over 55 years old, future annual medical examinations and questionnaires will not be required.

Based on the Medical Advisor's and Staff's review and determination of Ms. May's ability to determine the permanency of her incapacity, to deny Ms. May's request for an earlier effective date.

Name: McKinney, Kimberly
Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. McKinney's application for a service-connected disability, and waiving future annual medical examinations and questionnaires at this time.

Based on the Medical Advisor's and Staff's review and determination of Ms. McKinney's ability to determine the permanency of her incapacity, to deny Ms. McKinney's request for an earlier effective date.

Name: Nelson, Tina

Type of Claim: Non-Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Nelson's application for a non-service connected disability. Since Ms. Nelson is over 55 years old, future annual medical examinations and questionnaires will not be required.

Name: Smith, Louis

Type of Claim: Service-Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Smith's application for a service-connected disability. Since Mr. Smith is over 55 years old, future annual medical examinations and questionnaires will not be required.

Based on the Medical Advisor's and Staff's review and determination of Mr. Smith's ability to determine the permanency of his incapacity, to grant Mr. Smith's request for an earlier effective date.