



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, December 7, 2011
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	KEITH CARSON	APPOINTED
	GEORGE DEWEY	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

1. Appeal of Member's Effective Service Retirement Date

Discussion and possible motion regarding a member's appeal of ACERA's decision to set the service retirement effective date as the date the application was received rather than the last day of employment.

- Kathy Foster

Recommendation

Staff recommends that the Operations Committee recommends to the Board of Retirement that the Board affirm Staff's decision to set the member's retirement date as the date the application was received rather than the last day of employment which preceded the date the application was submitted, per Government Code Section 31663.25.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

1. Monthly Financial Statement

Financial update for the period ending October 31, 2011

- JP Singh

2. Operating Expenses – Budget vs Actual as of October 31, 2011

Report on the status of ACERA's budget as of October 31, 2011

- JP Singh

3. 2011 Business Continuity Exercise Results

Report on the October 14, 2011 Business Continuity exercise results

- Latrena Walker

4. Employer Transmittal Exceptions Project Update

Update on the employer transmittal exceptions project

- Rose Kwong

5. 2012 Annual Fee for Support and Maintenance of the PensionGold Administrative System

Report on the 2012 annual fee for the support and maintenance of the PensionGold Administrative System

- Catherine Walker

Trustee/Public Input

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Future Discussion Items

- 2012 Draft Operations Committee Work Plan

Establishment of Next Meeting Date

January 4, 2012 at 9:00 a.m.