



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, November 2, 2011
9:00 a.m.**

| LOCATION | COMMITTEE MEMBERS | |
|---|-----------------------------------|------------------------|
| ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574 | ELIZABETH ROGERS, CHAIR | ELECTED GENERAL |
| | OPHELIA BASGAL, VICE CHAIR | APPOINTED |
| | KEITH CARSON | APPOINTED |
| | GEORGE DEWEY | APPOINTED |
| | LIZ KOPPENHAVER | ELECTED RETIRED |
| | | |

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

1. Appeal of Rejection of Disability Application of Yulonda Price

Discussion and possible motion as it relates to Ms. Yulonda Price's appeal of ACERA Staff's rejection of her disability retirement application

- Robert Gaumer

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board deny the appeal of Ms. Yulonda Price, who requests that ACERA accept her application for disability retirement.

2. Petition to Approve the Reimbursement of \$592.61 for Trustee Business Travel Expenses

Discussion and possible motion to approve Trustee George Dewey's petition for the reimbursement of \$592.61 for business travel expenses.

- Catherine Walker

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board approve Trustee George Dewey's petition for the reimbursement of \$592.61 for travel expenses.

3. Review, discussion and possible motion to adopt the Amendments, if any, to the Travel Policy

- Robert Gaumer

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board adopt the amendments, if any, to the Travel Policy as recommended by Staff.

4. Review and request for approval to continue the license agreement with XO Communications, Inc.

- Robert Gaumer

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board approve the continuation of the license agreement with XO Communications, Inc.

5. 2012 Operating Expense Budget

Discussion and possible motion to approve the 2012 Operating Expense Budget

- Vince Brown

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board approve the 2012 Operating Expense Budget.

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Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

- 1. Quarterly Financial Statement as of September 30, 2011**
Financial update for the period ending September 30, 2011
- JP Singh
- 2. Operating Expenses – Budget vs Actual as of September 30, 2011**
Report on the status of ACERA's budget as of September 30, 2011
- JP Singh
- 3. Board Member Conference Attendance Report for 3rd Quarter 2011**
Quarterly report on the Board Member Conference Attendance Report
- Vince Brown
- 4. Overview of ACERA's Budgetary Process**
Report on the modification to ACERA's next budgetary process
- Vince Brown
- 5. Call Center Report**
Quarterly update on the Call Center
- Sharen Stanek-Lowe

Trustee/Public Input

Future Discussion Items

- Employer Transmittal Exception Project
- 2011 Business Continuity Exercise Results

Establishment of Next Meeting Date

December 7, 2011 at 9:00 a.m.