



Alameda County Employees' Retirement Association  
**BOARD OF RETIREMENT**

**AUDIT COMMITTEE/BOARD MEETING**  
**NOTICE and AGENDA**

**ACERA MISSION:**

*To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.*

Wednesday, October 9, 2013  
11:00 a.m.

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14 <sup>TH</sup> STREET, 10 <sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	DONALD WHITE, CHAIR	EX-OFFICIO
	GEORGE WOOD, VICE CHAIR	ELECTED GENERAL
	ANNETTE CAIN-DARNES	APPOINTED
	KEITH CARSON	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

# **AUDIT COMMITTEE/BOARD MEETING**

NOTICE and AGENDA, Page 2 of 2 - Wednesday, October 9, 2013

**Call to Order:** 11:00 a.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

None

## **Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports**

### *External Audit*

None

### *Internal Audit*

- Harsh Jadhav

1. Progress Report on Internal Audit Work Plan
2. Review completed internal audits.
3. Status Update on Participating Employer Audits
4. Discussion of the Participating Employer Audit Policy

## **Trustee/Public Input**

## **Future Discussion Items**

1. 2014 External Audit Kick Off Meeting
2. 2014 Proposed Internal Audit Plan
3. Internal Audit Annual Risk Assessment
4. Review of completed internal audits

## **Establishment of Next Meeting Date**

Tentative date Wednesday, February 12, 2014 at 1:00 pm