



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, October 5, 2011
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	KEITH CARSON	APPOINTED
	GEORGE DEWEY	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

OPERATIONS COMMITTEE/BOARD MEETING

NOTICE and AGENDA, Page 2 of 3 – Wednesday, October 5, 2011

Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

1. Voluntary Elected Member Employer Reimbursement

A) Review, discussion and possible motion to adopt the amendments, if any, to the Voluntary Elected Member Reimbursement Policy

- Robert Gaumer

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board adopt the amendments, if any, to the Voluntary Elected Member Reimbursement policy as recommended by Staff.

B) Discussion and possible motion to recommend the continuation of the voluntary elected member employer reimbursement for 2012

- Robert Gaumer

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board continue the voluntary elected member employer reimbursement for 2012.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

1. Monthly Financial Statement

Financial update for the period ending August 31, 2011

- JP Singh

2. Operating Expenses – Budget vs Actual as of August 31, 2011

Report on the status of ACERA's budget as of August 31, 2011

- JP Singh

3. SB 1479

Report on the discussion with the Participating Employers regarding SB 1479

- Robert Gaumer

4. Employer Transmittal Exceptions Project Update

Update on the employer transmittal exceptions project

- Rose Kwong

5. Human Resources Staffing Report

Quarterly report on position vacancies

- Victoria Arruda

OPERATIONS COMMITTEE/BOARD MEETING

NOTICE and AGENDA, Page 3 of 3 – Wednesday, October 5, 2011

Trustee/Public Input

Future Discussion Items

- 2012 Operating Expense Budget
- RFP for Great Plains Support
- Annual Business Continuity Exercise Results
- Voluntary Elected Member Employer Reimbursement Policy

Establishment of Next Meeting Date

November 2, 2011 at 9:00 a.m.