



**GOVERNANCE COMMITTEE MEETING MINUTES**

**CONDUCTED VIA TELECONFERENCE WITH VIDEO**

Date: September 17, 2020  
To: Members of the Governance Committee  
From: Ophelia Basgal, Chair  
Subject: Summary of the September 17, 2020, Governance Committee Meeting

Governance Committee Chair Ophelia Basgal called the September 17, 2020, Governance Committee Meeting to order at 1:00 p.m. Committee members present were Ophelia Basgal, Chair; Henry Levy, Vice Chair; Dale Amaral; Jaime Godfrey; and Elizabeth Rogers. Other Board members present were Keith Carson; Tarrell Gamble; Liz Koppenhaver; and Alternate Darryl Walker. Staff present were David Nelsen, Chief Executive Officer; Margo Allen, Fiscal Services Officer; Kathy Foster, Assistant Chief Executive Officer; Jeffrey Rieger, Chief Counsel; Harsh Jadhav, Chief of Internal Audit; Victoria Arruda, Human Resources Officer; and Sandra Dueñas-Cuevas, Benefits Manager; Jessica Huffman, Benefits Manager.

**ACTION ITEMS**

**1. Motion to affirm the *Administrative Hearing Policy* with revisions.**

After discussion, it was moved by Terrell Gamble and seconded by Liz Koppenhaver that the Governance Committee recommend to the Board of Retirement that the Board affirm the *Administrative Hearing Policy* with revisions as recommended by staff and the addition of the phrase “for good cause” in Section III(A)(5) of the Administrative Hearing Policy.

The motion carried 9 yes (Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Walker), 0 noes, and 0 abstentions.

**2. Motion to affirm the *Felony Forfeiture Policy* with revisions.**

After discussion, it was moved by Terrell Gamble and seconded by Keith Carson that the Governance Committee recommend to the Board of Retirement that the Board affirm the *Felony Forfeiture Policy* with revisions as recommended by staff.

The motion carried 9 yes (Amaral, Basgal, Carson, Gamble, Godfrey, Koppenhaver, Levy, Rogers, Walker), 0 noes, and 0 abstentions.

**3. Motion to affirm the *Error Correction Policy* with revisions.**

After discussion, it was moved by Dale Amaral and seconded by Liz Koppenhaver that the Governance Committee recommend to the Board of Retirement that the Board affirm the *Error Correction Policy* with revisions as recommended by staff.

The motion carried 8 yes (Amaral, Basgal, Gamble, Godfrey, Koppenhaver, Levy, Rogers), 0 noes, and 0 abstentions.

**INFORMATION ITEMS**

None

**TRUSTEE/PUBLIC INPUT**

None

**RECOMMENDATIONS**

None

**ESTABLISHMENT OF NEXT MEETING DATE**

TBD

**MEETING ADJOURNED**

The meeting adjourned at 1:23 p.m.