



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, August 3, 2011
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	KEITH CARSON	APPOINTED
	GEORGE DEWEY	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

1. Disability Medical Evaluation Services

A. Interviews of the candidates for the Disability Medical Evaluation Services for the review of disability applications

- 1) Charles Fracchia, M.D.
- 2) U.S. HealthWorks Medical Group, Robert G. Wagner, M.D.
- 3) WorkCare, Inc., Peter D. Swann, M.D.
- 4) Worksite Partners Medical Group, Inc., Robert C. Blink, M.D.

B. Discussion and possible motion to recommend to the Board of Retirement a service provider for the Disability Medical Evaluation Services for the review of disability applications

- Kathy Foster

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve a contract for Medical Evaluation Services to the highest scoring proposal response and interview as a result of the Request for Proposal process.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

1. Quarterly Financial Statement as of June 30, 2011

Financial update for the period ending June 30, 2011

- JP Singh

2. Operating Expenses – Budget vs Actual as of June 30, 2011

Report on the status of ACERA's budget as of June 30, 2011

- JP Singh

3. Zone 7 Water Agency

Report on Zone 7's plan to separate from the County of Alameda

- Catherine Walker

4. Board Member Conference Attendance Report for 2nd Quarter 2011

Quarterly report on the Board Member Conference Attendance Report

- Vince Brown

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5. 2011 Board Retreat

Discussion on the 2011 Board Retreat agenda

- Vince Brown

6. Web Member Services

Update on the Web Member Services Project

- Latrena Walker

7. Employer Transmittal Exception Project

Update on the Employer Transmittal Exception Project

- Rose Kwong

8. Call Center Report

Quarterly update on the Call Center

- Michael Fara

Trustee/Public Input

Future Discussion Items

- Statement of Reserves
- Mitel Telephone System Upgrade
- Enterprise Document Management Systems (EDMS) Update
- Business Travel Accident Insurance
- Voluntary Elected Member Employer Reimbursement Policy
- Securities Litigation Update
- Employer Transmittal Exception Project Update
- RFP for Great Plains Support
- Annual Business Continuity Exercise Results

Establishment of Next Meeting Date

September 7, 2011 at 9:00 a.m.