



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, June 1, 2011
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	KEITH CARSON	APPOINTED
	GEORGE DEWEY	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

There are no action items for discussion.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

1. Fiduciary Liability Insurance Coverage

Presentation of ACERA's Fiduciary Liability Insurance coverage

- Catherine Walker
- Michael Machette, Area President, Gallagher Crist Elliott Machette
- Dennis Butler, Account Executive, Gallagher Crist Elliott Machette
 - Brian Kavanagh, Managing Director, Travelers Insurance
 - Kelly Zimmerman, Account Executive, Travelers Insurance

2. Monthly Financial Statements

Financial update for the period ending April 30, 2011

- JP Singh

3. Operating Expenses – Budget vs Actual as of April 30, 2011

Report on the status of ACERA's budget as of April 30, 2011

- JP Singh

4. Board Member Conference Attendance Report for 1st Quarter 2011

Quarterly report on the Board Member Conference Attendance Report

- Catherine Walker

5. Employer Transmittal Exception Project

Update on the Employer Transmittal Exception Project

- Rose Kwong

6. Request for Proposal (RFP) for Disability Medical Evaluation Services

Report on plans for conducting an RFP for a medical evaluation services for the review of disability applications.

- Kathy Foster
- Robert Gaumer

Trustee/Public Input

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Future Discussion Items

- Enterprise Document Management System (EDMS) Update
- Web Member Services Project Update
- RFP for Great Plains Support
- Business Travel Accident Insurance
- Board Retreat

Establishment of Next Meeting Date

July 6, 2011 at 9:00 a.m.