



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, May 4, 2011
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	KEITH CARSON	APPOINTED
	GEORGE DEWEY	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

- 1. Discussion and possible motion on a member's appeal of ACERA's decision to deny reciprocity with the Public Employees' Retirement System (PERS)**

- Kathy Foster

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement to affirm Staff's decision to deny reciprocity with the Public Employees' Retirement System (PERS) for member, Daniel Mermelstein, based on Government Code Sections 31830 & 31831 and ACERA's Membership Policy.

- 2. Discussion and possible motion to approve the full monthly car allowance of \$318.94 bi-weekly for the Acting CEO retroactive to May 21, 2010**

- Victoria Arruda

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the full monthly vehicle allowance of \$318.94 bi-weekly for the Acting CEO, as granted to all Alameda County department heads, retroactive to May 21, 2010.

- 3. Discussion and possible motion to execute or renew five service provider contracts with Alameda County totaling \$652,362**

- Catherine Walker

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board authorize staff to execute or renew five service provider contracts with Alameda County totaling \$652,362.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

- 1. Quarterly Financial Statement as of March 31, 2011**

Financial update for the period ending March 31, 2011

- JP Singh

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2. Operating Expenses – Budget vs Actual as of March 31, 2011

Report on the status of ACERA's budget as of March 31, 2011

- JP Singh

3. Enterprise Document Management System (EDMS)

Update on the Enterprise Data Management Systems Project

- Latrena Walker

4. Call Center Report

Quarterly update on the Call Center

- Michael Fara

Trustee/Public Input

Future Discussion Items

- Web Member Services Update
- Fiduciary Liability Coverage
- Employer Transmittal Exception Project Update
- RFP for Great Plains Support
- Board Retreat

Establishment of Next Meeting Date

June 1, 2011 at 9:00 a.m.