



**Alameda County Employees' Retirement Association  
BOARD OF RETIREMENT**

**GOVERNANCE COMMITTEE/BOARD MEETING  
NOTICE and AGENDA**

**ACERA MISSION:**

**To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.**

**Wednesday, April 13, 2011  
1:00 p.m.**

<b>LOCATION</b>	<b>COMMITTEE MEMBERS</b>	
<b>ACERA C.G. "BUD" QUIST BOARD ROOM 475 14<sup>TH</sup> STREET, 10<sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574</b>	<b>GEORGE DEWEY, CHAIR</b>	<b>APPOINTED</b>
	<b>OPHELIA BASGAL, VICE CHAIR</b>	<b>APPOINTED</b>
	<b>DALE AMARAL</b>	<b>ELECTED SAFETY</b>
	<b>ANNETTE CAIN-DARNES</b>	<b>APPOINTED</b>
	<b>DONALD WHITE</b>	<b>EX-OFFICIO</b>

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

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All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

# **GOVERNANCE COMMITTEE/BOARD MEETING**

NOTICE and AGENDA, Page 2 of 3 – Wednesday, April 13, 2011

**Call to Order:** 1:00 p.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

**1. Review, Discussion and Possible Motion to Adopt Amendments, if any, and renew the **Chief Executive Officer Job Description and Delegation of Authority****

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the Chief Executive Officer Job Description and Delegation of Authority is appropriate and continues to meet the needs of ACERA and should be renewed without revisions as recommended by Staff.

- Robert Gaumer

**2. Review, Discussion and Possible Motion to Adopt a **Media Policy****

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the Media Policy is appropriate and meets the needs of ACERA and should be adopted.

- Robert Gaumer

**3. Review, Discussion, and Possible Motion to Adopt the Amendments, if any, and renew the **Board Membership Policy****

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the Board Membership Policy is appropriate and continues to meet the needs of ACERA and should be renewed with revisions as recommended by Staff.

- Robert Gaumer

**4. Review, Discussion and Possible Motion to Adopt Amendments, if any, and renew the **Service Provider Policy****

- Recommendation – The Governance Committee advises the Board of Retirement that it finds the content of the Service Provider Policy is appropriate and continues to meet the needs of ACERA and should be renewed without revisions as recommended by Staff.

- Robert Gaumer

# ***GOVERNANCE COMMITTEE/BOARD MEETING***

**NOTICE and AGENDA, Page 3 of 3 – Wednesday, April 13, 2011**

**Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports**

- None

## **Trustee/Public Input**

- None

## **Future Discussion Items**

- Board Operations Policy
- Committee Operations Policy
- Board Governance and Policy Development Process
- Trustee Education Policy

## **Establishment of Next Meeting Date**

August 2011