



ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION  
*BOARD OF RETIREMENT*  
MINUTES

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Thursday, March 15, 2018

Chair Tarrell Gamble called the meeting to order at 2:00 p.m.

Trustees Present: Dale Amaral  
Ophelia Basgal  
Annette Cain-Darnes  
Tarrell Gamble  
Liz Koppenhaver  
Henry Levy  
George Wood  
Nancy Reilly (*Alternate*)  
Darryl Walker (*Alternate*)

Trustees Excused: Keith Carson  
Elizabeth Rogers

Staff Present: Margo Allen, Fiscal Services Officer  
Angela Bradford, Executive Secretary  
Sandra Dueñas-Cuevas, Benefits Manager  
Kathy Foster, Assistant Chief Executive Officer  
Harsh Jadhav, Chief of Internal Audit  
Vijay Jagar, Retirement Chief Technology Officer, ACERA  
Kathy Mount, Chief Counsel  
David Nelsen, Chief Executive Officer

Staff Excused: Victoria Arruda, Human Resources Officer  
Betty Tse, Chief Investment Officer

**18-28**

**The minutes of the regular meeting of February 15, 2018, were accepted on a motion, by Dale Amaral, seconded by Annette Cain-Darnes, and approved by a vote of 7 yes (*Amaral, Cain-Darnes, Gamble, Koppenhaver, Levy, Walker, Wood*), 0 no, and 0 abstentions.**

**CONSENT CALENDAR**

**REPORTS AND ACTION ITEMS**

**APPLICATION FOR SERVICE RETIREMENT**

*Appendix A*

**APPLICATION FOR RETIREMENT, DEFERRED**

*Appendix B  
Appendix B-1*

**APPLICATION FOR DEFERRED TRANSFER**

*Appendix C*

**LIST OF DECEASED MEMBERS**

*Appendix D*

**REQUESTS FOR 130 BI-WEEKLY PAYMENTS TO RE-DEPOSIT CONTRIBUTIONS AND GAIN CREDIT**

*Appendix E*

**APPLICATION FOR DISABILITY RETIREMENT – NON-CONTESTED ITEMS:**

*Appendix F*

**APPLICATION FOR DISABILITY RETIREMENT – HEARING OFFICER RECOMMENDATIONS**

*Appendix G*

**APPROVAL COMMITTEE MINUTES**

*February 14, 2018 Investment Committee Minutes  
February 15, 2018 Audit Committee Minutes*

**MISCELLANEOUS MATTERS:**

*None*

**18-29**

It was moved by George Wood, seconded by Dale Amaral, and approved by a vote of 7 yes (Amaral, Cain-Darnes, Gamble, Koppenhaver, Levy, Walker, Wood), 0 no, and 0 abstentions that the following resolution is adopted:

**BE IT RESOLVED BY THIS BOARD that the Consent Calendar is approved as presented.**

**REGULAR CALENDAR – REPORTS AND ACTION ITEMS**

**DISABILITIES, CURRENT AND CONTINUING RECOMMENDATIONS AND MOTIONS**

None.

**COMMITTEE REPORTS, RECOMMENDATIONS AND MOTIONS**

*Note: Per Committee Chairs, copies of the Committee meeting minutes were available for attendees. All **February/March** Committee meeting minutes are posted on the ACERA website ([www.acera.org](http://www.acera.org)) after approval at the **March 15, 2018**, Board meeting. This month's Committee reports were presented in the following order:*

***Investment:***

George Wood gave an oral report stating that the Investment Committee met on March 14, 2018 at approximately 9:33 a.m. p.m. wherein a representative from Clarion Partners provided updated information on its organization, strategy, philosophy, processes, performance review and objectives, and the value proposition of the Industrial sector of the real estate market. After discussion, the Committee recommended that ACERA make an additional \$20 million investment in Clarion Lion Industrial Fund (LIT) Fund as part of ACERA's Real Estate Portfolio – Core.

**18-30**

**It was moved by George Wood and seconded by Annette Cain-Darnes that the Board make an additional investment of \$20 million in Clarion Partners' Lion Industrial Trust Fund, pending completion of legal and investment due diligence and successful contract negotiation. The motion carried 8 yes (Amaral, Basgal, Cain-Darnes, Gamble, Koppenhaver, Levy, Walker, Wood), 0 no, and 0 abstentions.**

Trustee Wood reported that a representative from Heitman Real Estate presented information regarding its organization's history, background, and culture of the firm, as well as the ongoing opportunity set, investment team and strategy of the Heitman Value Partners IV, L.P. Fund (HVP IV) and recommended that ACERA make an additional investment of \$20.0 million in HVP IV, bringing ACERA's total commitment in HVP IV to \$30 million – Value Added.

**18-31**

**It was moved by George Wood and seconded by Liz Koppenhaver that the Board make an additional investment of \$20 million in HVP IV, bringing ACERA's total commitment in HVP IV to \$30 million, pending completion of legal and investment due diligence and successful contract negotiation. The motion carried 8 yes (Amaral, Basgal, Cain-Darnes, Gamble, Koppenhaver, Levy, Walker, Wood), 0 no, and 0 abstentions.**

Trustee Wood further reported that in accordance with investment due diligence procedures and ACERA's *Private Equity Investment Policy*, Verus and Staff recommended to the Committee a total combined investment of up to a \$10 million commitment in Khosla Ventures VI, L.P. (KV VI) and KV Seed D, L.P. (KV Seed D), as part of the Venture Capital allocation in ACERA's Private Equities portfolio – Venture Capital.

**18-32**

**It was moved by George Wood and seconded by Ophelia Basgal that the Board make a combined total investment of up to \$10 million in Khosla Ventures VI, L.P. and Khosla Ventures Seed D, L.P. as part of ACERA's Private Equities Portfolio, pending completion of legal and investment due diligence, background investigations, and successful contract negotiation. The motion carried 8 yes (*Amaral, Basgal, Cain-Darnes, Gamble, Koppenhaver, Levy, Walker, Wood*), 0 no, and 0 abstentions.**

Trustee Wood further reported that the Committee discussed the following Information items: *1)* State Street Bank's (SSB) custodial services and contract term expiration date of August 2018; *2)* ACERA's 2017 Fourth Quarter performance for its Equities and Fixed Income Portfolio – ACERA's Total Fund returned 4.3% gross (4.3% net of fees); *3)* ACERA's 2017 Fourth Quarter performance for its Real Estate Portfolio – ACERA's Total Fund returned 2.39% gross (2.15% net of fees); and *4)* an oral update on the implementation of BlackRock's New Manager Structure for Domestic Equity – It was noted that ACERA Staff signed the IMA and Transition Management Agreement on February 14, 2018.

Chief Executive Officer Dave Nelsen informed the Board that ACERA Senior Investment Analyst Thomas Taylor and one of ACERA's Junior Investment Analyst (to be assigned), will be traveling to London for a private equity-buyout manager visit. Trustees provided its feedback to Staff regarding the proposed London-based trip.

**NEW BUSINESS**

**Approval of Pay Item 219 – UAPD Extra Shift**

ACERA Benefits Manager Sandra Dueñas-Cuevas gave an oral report regarding Pay Item 219 – UAPD Extra Shift \$30 PH. Ms. Dueñas-Cuevas stated that item number 7 of the *REQUEST FOR ACERA APPROVAL OF NEW PAY CODE* that was attached to her March 15, 2018 memo to the Board should be corrected to read as follows: "...**This pay is NOT an ad hoc payment.**"

**18-33**

**It was moved by Ophelia Basgal and seconded by George Wood to approve the inclusion of Pay Item 219 – UAPD Extra Shift \$30 PH as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 7522.34 and 31461. The motion carried 8 yes (*Amaral, Basgal, Cain-Darnes, Gamble, Koppenhaver, Levy, Walker, Wood*), 0 no, and 0 abstentions.**

**Total Operating Expense Budget Summary for January 2018**

ACERA Fiscal Services Manager Margo Allen presented her March 15, 2018, memo regarding ACERA's total operating expenses for December 31, 2017, which reflected that ACERA is under budget by \$31,512. Ms. Allen reported that there was a \$25K overage in Staffing due to unforeseen Cost of Living Adjustments (COLA) in 2018. Ms. Allen stated that Fiscal Services Department Staff will make adjustments to the budget accordingly due to the overage in Staffing.

**Chief Executive Officer's (CEO) Report**

Mr. Nelsen presented his March 15, 2018, written Chief Executive Officer's Report, which provided an update on the following items: **1)** Senior Manager Recruitment informing the Board that all vacancies have been filed; **2)** Committee/Board Action Items; **3)** Conference Schedule; and **4)** Other.

Mr. Nelsen reported that the first session of the LEAN Six Sigma Project has been completed, which is a project to assist ACERA Staff to improve its performance by streamlining its processes for better efficiency. Assistant CEO Kathy Foster explained that ACERA's (Benefits) processes continue to be documented. Mr. Nelsen reported that the LEAN Project is going very well and stated that he would provide the Board with status updates.

**CONFERENCE REPORTS**

None.

**ANNOUNCEMENTS**

None.

**PUBLIC INPUT**

None.

**BOARD INPUT**

Trustee Liz Koppenhaver reported that the REAC Spring Luncheon went very well and thanked ACERA Board Trustees and Staff that attended.

**ADJOURNMENT INTO CLOSED EXECUTIVE SESSION:**

Pursuant to Government Code Sections 54957(b); 54957.1 to discuss and make recommendations regarding disability applications:

A) Discussion and possible motion regarding application for Service Connected Disability Retirement for:

- *Ivy Chen*

**REPORT ON ACTION TAKEN IN CLOSED EXECUTIVE SESSION:**

The Board reconvened into Open Session and announced the following:

**18-34**

**It was moved by Liz Koppenhaver and seconded by Annette Cain-Darnes that the Board adopt the Hearing Officer’s Recommendation to deny Ivy Chen’s Service Connected Disability Retirement Application. The motion carried 6 yes (*Amaral, Basgal, Cain-Darnes, Gamble, Levy, Koppenhaver*), 1 no, (*Walker*) and 0 abstentions.**

**ADJOURNMENT**

The meeting adjourned at approximately 3:20 p.m.

Respectfully Submitted,



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David Nelsen  
Chief Executive Officer

4/19/18

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Date Adopted

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**APPENDIX A**  
**APPLICATION FOR SERVICE RETIREMENT**

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ALBURY, Arlene H.  
Effective: 08/26/2017  
Health Care Services Agency

LEE, Robert G.  
Effective: 07/03/2017  
Alameda Health System - DEF

BEST, Ninita S.  
Effective: 05/05/2016  
Alameda Health System - DEF

MORELOS, Luis M.  
Effective: 09/09/2017  
Alameda Health System

BLACKMORE, Clark L.  
Effective: 08/02/2017  
Probation

ORNELAS, Maria J.  
Effective: 04/01/2017  
Alameda Health System

BOTELHO, Lisa E.  
Effective: 09/29/2017  
Child Support Services

PINE, Sallie L.  
Effective: 07/13/2017  
Library

DICKINSON, Barbara A..  
Effective: 11/11/2017  
Public Defender

SIMMONS, Glen A.  
Effective: 01/29/2018  
DRO

KWONG, Mark, C.  
Effective: 09/21/2017  
Social Services Agency

STOCKEL, Robert J.  
Effective: 11/11/2017  
Community Development Agency

LEAR, Paula J.  
Effective: 07/15/2017  
District Attorney

THOMAS, John C.  
Effective: 12/02/2017  
Alameda Health System - DEF

WALTON, David M.  
Effective: 12/02/2017  
Social Services Agency

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**APPENDIX B**  
**APPLICATION FOR DEFERRED RETIREMENT**

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ALVAREZ, Jennifer  
Alameda Health System  
Effective: 11/25/2017

BOURKE, Brendan S.  
Alameda Health System  
Effective: 12/22/2017

CABRALES, Julia  
Superior Court  
Effective: 11/15/2017

CALLAHAN, Joshua  
LARPD  
Effective: 05/19/2017

CRISTOBAL, Elvira C.  
Alameda Health System  
Effective: 08/11/2017

McCOY, Kimberly M.  
Superior Court  
Effective: 09/01/2017

TORRES, Sharon A.  
Alameda Health System  
Effective: 12/29/2017



**APPENDIX B-1**  
**APPLICATION FOR NON-VESTED DEFERRED**

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AKAMIRO, Chituru N.  
Alameda Health System  
Effective: 11/29/2017

HOSFORD, Janelle M.  
Superior Court  
Effective: 06/30/2017

ANDERSON, Devon, E.  
Alameda Health System  
Effective: 07/22/2017

JOHNSON, Ciceli R.  
Superior court  
Effective: 10/24/2017

AXHELM, Zoe  
Alameda Health System  
Effective: 07/14/2017

JOHNSON, Darlene D.  
Alameda Health Sysem  
Effective: 11/06/2017

BROWN, Jonathan M.  
Alameda Health System  
Effective: 11/17/2017

JUNIOR, Arlene D.  
Superior Court  
Effective: 09/15/2017

COOMBER, Mary H.  
Alameda Health System  
Effective: 09/20/2017

KELLY, Toya C.  
Alameda Health System  
Effective: 07/26/2017

CORNEJO, Joel S.  
Alameda Health System  
Effective: 09/04/2017

LAIGO, Tracy A.  
Alameda Health System  
Effective: 09/11/2017

DEPRATO, Denise  
LARPD  
Effective: 06/14/2017

LECH, Matthew T.  
Alameda Health System  
Effective: 07/01/2017

EPPS, Latosha  
Alameda Health System  
Effective: 08/11/2017

MANTO, Jason P.  
Alameda Health System  
Effective: 07/30/2017

GAITAN-MEJIA, Rosalva  
Alameda Health System  
Effective: 09/01/2017

MARTIN, Amanda J.  
Alameda Health System  
Effective: 12/19/2017

GARCIA, Amelia  
Alameda Health System  
Effective: 10/16/2017

McCRAE, Etehl M.  
Alameda Health System  
Effective: 11/30/2017

GHIGIARELLI, Darcie L.  
Alameda Health System  
Effective: 12/12/2017

NAVARRO, Mora I.  
Alameda Health System  
Effective: 10/06/2017

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ORELLANA, Christina  
Superior Court  
Effective: 09/22/2017

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**APPENDIX B-1**  
**APPLICATION FOR NON-VESTED DEFERRED**

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PALACIO-PIAZZA, Jenea P.  
Alameda Health System  
Effective: 10/13/2017

POLAR, La'tricia A.  
Alameda Health System  
Effective: 10/19/2017

SANTIAGO, Zoren  
Superior Court  
Effective: 09/08/2017

TAHARA, Kimiko J.  
Alameda Health System  
Effective: 12/29/2017

TAYLOR, Elsa M.  
Alameda Health System  
Effective: 09/30/2017

VIGIL, Rodney J.  
Alameda Health System  
Effective: 09/18/2017

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**APPENDIX D**  
**LIST OF DECEASED MEMBERS**

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BUTLER, Floyd L.  
Superior Court  
02/01/2018

LANDSWICK, Theodore T.  
District Attorney  
01/08/2018

CHAPMAN, Lewis R.  
Community Development Agency  
02/08/2018

LAWRENCE, Leona  
Non-Member Survivor of Elven Lawrence  
11/18/2017

CHUN, Mildred  
Non-Member Survivor of Ronald Chun  
02/22/2018

LUCAS, Kelli R.  
Sheriff's Office  
02/08/2018

COX, Rorbert E.  
District Attorney  
01/07/2018

MacATANGAY, Raul M.  
Alameda County Medical Center  
01/30/2018

DE LEON, Prudencia  
Non-Member Survivor of Adriano De Leon  
01/31/2018

MARKERT, Lillian G.  
Superior Court  
02/11/2018

DOMANTAY, Antonio S.  
Health Care Services Agency  
01/05/2018

Mc CRAY, RILEY A.  
Non-Member Survivor of Sandra Mc Cray  
01/15/2018

GERMAIN, Sharon A.  
Non-Member Survivor of Lillian Bryan  
02/14/2018

Mc ELHINNERY, Frank D.  
Social Services Agency  
12/29/2017

HANSEN, Warren S.  
District Attorney  
02/15/2018

Mc RAE, Barbara  
Non-member Survivor of M C Mc Rae  
01/13/2018

HOIG, Harold D.  
Sheriff's Office  
02/20/2018

MILLAR, Marjorie E.  
Health Care Services Agency  
02/05/2018

HOWARD, JR., Nathan  
Probation  
01/29/2018

MORALES, REMEDIOS E.  
Non-Member Survivor of Agustin Morales Jr.  
01/20/2018

JACKSON, Feloneice  
Alameda Health System  
01/29/2018

MURASE, Thomas  
Alameda County  
12/13/2017

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**APPENDIX D**  
**LIST OF DECEASED MEMBERS**

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NAKYAMA, Tsuneko  
Non-Member Survivor of John Nakayama  
02/06/2018

NORDBAK, Catherine K.  
Health Care Services Agency  
05/17/2017

PETTYJOHN, Donald C.  
Library  
12/23/2017

ROBINOW, Nadia F.  
Assessor  
02/23/2018

SMITH, Elizabeth M.  
Alameda Health System  
02/22/2018

STONICH, Joan P.  
Non-Member Survivor of Rodney Stonich  
02/07/2018

SUTTON, Nola L.  
Alameda County  
02/04/2018

THIEL, John E.  
Alameda County  
06/04/2017

TURNER, Alica A.  
Library  
02/18/2017

WICHMANN, Barry  
Non-Member Survivor of Brian Cross  
02/04/2018

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**APPENDIX F**  
**APPLICATION FOR DISABILITY RETIREMENT**

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**Name:** Alvarez, Arcadio  
**Type of Claim:** Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Alvarez's application for a service connected disability and waiving future annual medical examinations and questionnaires at this time.

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**Name:** Atkins, Irene  
**Type of Claim:** Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Atkins's application for a service connected disability. Since Ms. Atkins is over 55 years old, future annual medical examinations and questionnaires will not be required.

Based on the Medical Advisor's and Staff's review and determination of Ms. Atkins's ability to determine the permanency of her incapacity, to deny Ms. Atkins's request for an earlier effective date.

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**Name:** Intriago Rendon, Francisco  
**Type of Claim:** Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Intriago Rendon's application for a service connected disability and waiving future annual medical examinations and questionnaires at this time.

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**APPENDIX F**  
**APPLICATION FOR DISABILITY RETIREMENT**

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**Name:** Linares, Julio  
**Type of Claim:** Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Linares's application for a service connected disability and to require future annual medical examinations and questionnaires.

**Name:** Madigan, Ryan  
**Type of Claim:** Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Madigan's application for a service connected disability and to waive future annual medical examinations and questionnaires at this time.

**Name:** Meshesha, Ganat  
**Type of Claim:** Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Ms. Meshesha's application for a service connected disability. Since Ms. Meshesha is over 55 years old, future annual medical examinations and questionnaires will not be required.

**Name:** Picetti, Matthew  
**Type of Claim:** Service Connected

Staff's Recommendation:

Adopt the findings and conclusions and approve and adopt the recommendation contained in the Medical Advisor's report, including but not limited to, granting Mr. Picetti's application for a service connected disability and waiving future annual medical examinations and questionnaires at this time.