



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, February 2, 2011
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	OPHELIA BASGAL, VICE CHAIR	APPOINTED
	KEITH CARSON	APPOINTED
	GEORGE DEWEY	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

- 1. Discussion and possible motion to authorize staff to enter into service provider contracts with temporary staffing agencies to provide ACERA with temporary staff**

- Catherine Walker

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board authorize staff to enter into service provider contracts with temporary staffing agencies to provide ACERA with temporary staff

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

- 1. Un-audited Financial Statements as of 12/31/2010**

Financial update for the period ending December 31, 2010

- JP Singh

- 2. Un-audited Operating Expenses – Budget vs Actual as of December 31, 2010**

Report on the status of ACERA's budget as of December 31, 2010

- JP Singh

- 3. Capital Expenditure Policy**

Presentation of ACERA's Capital Expenditure Policy

- JP Singh

- 4. Call Center Report**

Quarterly report on the Call Center

- Michael Fara

- 5. Joint Board Meetings**

Discussion of the two Joint Board Meetings scheduled by the Board of Supervisors for March 22, 2011 and September 27, 2011

- Catherine Walker

- 6. Ad-Hoc Budget Committee**

Discussion of an Ad-Hoc Budget Committee

- Catherine Walker

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Trustee/Public Input

Future Discussion Items

- Voluntary Elected Member Employer Reimbursement
- Web Member Services Update
- RFP for Great Plains Support

Establishment of Next Meeting Date

March 2, 2011 at 9:00 a.m.