



**Alameda County Employees' Retirement Association  
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING  
NOTICE and AGENDA**

**ACERA MISSION:**

*To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.*

**Wednesday, January 6, 2010  
9:00 a.m.**

<b>LOCATION</b>	<b>COMMITTEE MEMBERS</b>	
<b>ACERA C.G. "BUD" QUIST BOARD ROOM 475 14<sup>TH</sup> STREET, 10<sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574</b>	<b>DALE AMARAL, CHAIR</b>	<b>ELECTED SAFETY</b>
	<b>OPHELIA BASGAL, VICE CHAIR</b>	<b>APPOINTED</b>
	<b>ANNETTE CAIN-DARNES</b>	<b>APPOINTED</b>
	<b>KEITH CARSON</b>	<b>APPOINTED</b>
	<b>LIZ KOPPENHAVER</b>	<b>ELECTED RETIRED</b>

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

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# **OPERATIONS COMMITTEE/BOARD MEETING**

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Call to Order: 9:00 a.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

### **1. Voluntary Elected Member Employer Reimbursement**

#### **A) Review, discussion and possible motion to adopt the amendments to the Voluntary Elected Member Reimbursement Policy**

- Robert Gaumer

##### *Recommendation*

*The Operations Committee recommends to the Board of Retirement that the Board adopt the amendments to the Voluntary Elected Member Reimbursement policy as recommended by Staff.*

#### **B) Discussion and possible motion to recommend the continuation of the voluntary elected member employer reimbursement for 2010**

- Robert Gaumer

##### *Recommendation*

*The Operations Committee recommends to the Board of Retirement that the Board continue the voluntary elected member employer reimbursement for 2010.*

## **Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports**

### **1. 2010 Operations Committee Work Plan**

Review of the proposed 2010 Operations Committee Work Plan.

- Catherine Walker

### **2. Monthly Financial Statements**

Financial update for the period ending November 30, 2009.

- JP Singh

### **3. Total Operating Expenses – Budget vs Actual as of November 30, 2009**

Report on the status of ACERA's budget as of November 30, 2009.

- JP Singh

### **4. Member Surveys**

Staff's plans to survey members on various topics in 2010.

- Kathy Foster

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**5. Participating Employer Transmittal Error Rates**

Report on the Participating Employer transmittal error rates.

- Kathy Foster

**6. Human Resources Staffing Report**

Quarterly report on position vacancies.

- Victoria Arruda

**Trustee/Public Input**

**Future Discussion Items**

- County assessment of a healthcare administrative fee
- Board of Retirement security
- Enterprise Document Management System (EDMS) Update
- Data security

**Establishment of Next Meeting Date**

February 3, 2010 at 9:00 a.m.