



Intent to Purchase Service & Cost Request

Name: _____ Last 4 of Social Security Number: XXX – XX – _____

Address/City/State/Zip: _____

Email Address: _____ Phone Number: _____

Marital Status: Single ☐ Married ☐ Divorced ☐ Any Other Name Used: _____

If ACERA members* plan to purchase the following types of ACERA service credit, ACERA policy requires members to declare their intent to do so within one year of date of membership in ACERA (Govt. Code § 31641.1, 31641.5, 31648). Complete this form to declare your intent. Other types of service credit not listed below that are eligible for purchase do not require a declaration of intent. See www.acera.org/service-credit for more information on service credit and purchases.

- Part-time work
- TAP (County Temporary Assignment Pool) work
- Intermittent (Seasonal) work
- Project work
- Temporary work
- Other public agencies

☐ **Yes, I intend to purchase one or more of the above types of service credit**

Checking this box does not obligate me to actually make the purchase, but if I don't check the box and return the completed top portion of this form to ACERA within 1 year of my date of ACERA membership, I will lose my eligibility to ever make the purchase. If I return the completed form, I may make the purchase any time prior to retirement.

Member Signature: _____ Date: _____

You may return the form to ACERA in one of four ways:

1. Scan and email it
info@acera.org

2. Fax
(510) 268-9574

3. QIC Code
22901

4. U.S. Mail
475 14th Street, Suite 1000
Oakland, CA 94612

*You must be a current active or deferred ACERA member to purchase service credit. Members hired after April 1, 2014 may have had the opportunity to declare intent on their ACERA enrollment form, so may not need to utilize this form.

Optional: Request the Cost for a Service Credit Purchase

☐ **I request the cost of purchasing Part-Time, Project, TAP, Temporary, or Intermittent (Seasonal) time as service credit**

Department Name: _____ Date of Service From: _____ To: _____

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☐ **I request the cost of purchasing Other Public Agency time as service credit. This can include:**

- Federal Government, including military service (only those hired prior to 8/10/72)
- Other '37 Act California counties; State of California or PERS contract employer; any public school system in Alameda County; East Bay Municipal Utility District; Port of Oakland; any city within Alameda County.

Agency or County: _____ Date of Service From: _____ To: _____

Types of Time Not Eligible to Purchase as Service Credit

- | | | |
|------------------------------------|--|----------------------------------|
| • Educational or sabbatical leaves | • Strike, except "blue flu" for sheriffs | • Straight leave without pay |
| • Out-of-state service | • School service outside Alameda County | • Contract or consultant service |

You will receive a written response to this cost request. There may be delays in responding due to high volume.