



**Alameda County Employees' Retirement Association  
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING  
NOTICE and AGENDA**

**ACERA MISSION:**

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, June 1, 2016  
9:30 a.m.**

<b>LOCATION</b>	<b>COMMITTEE MEMBERS</b>	
<b>ACERA C.G. "BUD" QUIST BOARD ROOM 475 14<sup>TH</sup> STREET, 10<sup>TH</sup> FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574</b>	<b>KEITH CARSON, CHAIR</b>	<b>APPOINTED</b>
	<b>DALE AMARAL, VICE CHAIR</b>	<b>ELECTED SAFETY</b>
	<b>ANNETTE CAIN-DARNES</b>	<b>APPOINTED</b>
	<b>LIZ KOPPENHAVER</b>	<b>ELECTED RETIREES</b>
	<b>ELIZABETH ROGERS</b>	<b>ELECTED GENERAL</b>

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and Committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

*Note regarding public comments:* Public comments are limited to four (4) minutes per person in total.

*Note regarding accommodations:* The Board of Retirement will provide reasonable accommodations for persons with special needs of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

*Note regarding Public Records:* All writings that are distributed to a majority of members of the ACERA Board of Retirement in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact ACERA at (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

# **OPERATIONS COMMITTEE/BOARD MEETING**

NOTICE and AGENDA, Page 2 of 4 – Wednesday, June 1, 2016

**Call to Order:** 9:30 a.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

**1. Discussion and possible motion to approve a New Pay Item – Pay Code 420 for Alameda Health System**

- Sandra Dueñas-Cuevas

**Recommendation**

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board designate Pay Item 420 – Bonus Incentive as neither compensation earnable nor pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

**2. Discussion and possible motion to approve a New Pay Item – Pay Code 23T for Alameda Health System**

- Sandra Dueñas-Cuevas

**Recommendation**

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 23T – Evening \$12.00 per hour as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

**3. Discussion and possible motion to approve a New Pay Item – Pay Code 23U for Alameda Health System**

- Sandra Dueñas-Cuevas

**Recommendation**

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 23U – Night \$27.00 per hour as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

**4. Discussion and possible motion to approve a New Pay Item – Pay Code 26I for Alameda Health System**

- Sandra Dueñas-Cuevas

**Recommendation**

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 26I – Evening premium \$32.97 per hour as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

## **OPERATIONS COMMITTEE/BOARD MEETING**

NOTICE and AGENDA, Page 3 of 4 – Wednesday, June 1, 2016

**5. Discussion and possible motion to approve a New Pay Item – Pay Code 26J for Alameda Health System**

- Sandra Dueñas-Cuevas

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 26J – Evening premium \$48.27 per hour as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

**6. Discussion and possible motion to approve a New Pay Item – Pay Code 135 for Alameda Health System**

- Sandra Dueñas-Cuevas

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 135 – In Service Education Training as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

**7. Discussion and possible motion to approve a New Pay Item – Pay Code 233 for Alameda Health System**

- Sandra Dueñas-Cuevas

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 233 – Alternate Range as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

**8. Discussion and possible motion to approve a New Pay Item – Pay Code 237 for Alameda Health System**

- Sandra Dueñas-Cuevas

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board approve the inclusion of Pay Item 237 – Nursing Ward Duties as compensation earnable and pensionable compensation for members with entry dates before, on or after January 1, 2013, based on Government Code Sections 31461 and 7522.34.

# **OPERATIONS COMMITTEE/BOARD MEETING**

NOTICE and AGENDA, Page 4 of 4 – Wednesday, June 1, 2016

**9. Discussion and possible motion to approve a New Pay Item – Pay Code 404 for Alameda Health System**

- Sandra Dueñas-Cuevas

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement that the Board designate Pay Item 404 – Housing Allowance Earnings as not pensionable compensation for a member (PEPRA) with an entry date on or after January 1, 2013, based on Government Code Section 7522.34, and approve the inclusion of this pay item as compensation earnable for a member (legacy) with an entry date prior to January 1, 2013, based on Government Code Section 31461.

**10. Discussion and possible motion to approve the annual contract for Keenan & Associates, ACERA's Benefits Consultant**

- Kathy Foster

Recommendation

Staff recommends that the Operations Committee recommend to the Board of Retirement to approve the annual contract for \$126,000 effective July 1, 2016, for ACERA's Benefits Consultant, Keenan & Associates.

**Information Items: These items are not presented to Committee for action but consist of status updates and cyclical reports**

**1. Operating Expenses**

Financial update for the period ending April 30, 2016

- Margo Allen

**2. Information Systems Security**

Report of information systems security measures currently in place

- Kathy Foster

- Vijay Jagar

**Trustee/Public Input**

**Future Discussion Items**

**Establishment of Next Meeting Date**

July 6, 2016 at 9:30 a.m.