



**BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING  
NOTICE and AGENDA**

**ACERA MISSION:**

*To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.*

**Wednesday, April 3, 2013  
9:00 a.m.**

<b>LOCATION</b>	<b>COMMITTEE MEMBERS</b>	
<b>ACERA</b> <b>RD ROOM</b> <b>475 14<sup>TH</sup> STREET, 10<sup>TH</sup> FLOOR</b> <b>OAKLAND, CALIFORNIA 94612-1900</b> <b>MAIN LINE: 510.628.3000</b> <b>FAX: 510.268.9574</b>	<b>ELIZABETH ROGERS, CHAIR</b>	<b>ELECTED GENERAL</b>
	<b>ANNETTE CAIN-DARNES, VICE CHAIR</b>	<b>APPOINTED</b>
	<b>OPHELIA BASGAL</b>	<b>APPOINTED</b>
	<b>GEORGE DEWEY</b>	<b>APPOINTED</b>
	<b>LIZ KOPPENHAVER</b>	<b>ELECTED RETIRED</b>

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at [www.acera.org](http://www.acera.org).

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14<sup>th</sup> Street, Oakland, California.

# **OPERATIONS COMMITTEE/BOARD MEETING**

NOTICE and AGENDA, Page 2 of 3 Wednesday, April 3, 2013

**Call to Order:** 9:00 a.m.

## **Action Items: Matters for Discussion and Possible Motion by the Committee**

There are no action items for discussion.

## **Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports**

- 1. Operating Expenses Budget vs Actual as of February 28, 2013**  
Report on the February 28, 2013  
- Margo Allen
- 2. 2013 Five Year Business Plan**  
Update on the 2013 Five Year Business Plan  
- Vince Brown
- 3. Implementation of State-**  
Reform Act  
- Robert Gaumer
- 4. Implementation of GASB 67 & 68**  
Introduction to the GASB 67 & 68 implementation  
- Margo Allen
- 5. Cash Management Remediation Project**  
Update on the Cash Management Remediation Project  
- Vince Brown  
- Margo Allen
- 6. Website Redesign Project**  
Update on the Website Redesign Project  
- Latrena Walker
- 7. Technology Improvement Project**  
Update on the Technology Improvement Project  
- Latrena Walker
- 8. Human Resources Staffing Report**  
Report on position vacancies  
- Victoria Arruda

# ***OPERATIONS COMMITTEE/BOARD MEETING***

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## **Trustee/Public Input**

## **Future Discussion Items**

- Board Travel Policy (May)
- Strategic Communications Plan (June)
- Cash Management Policy Development Project (June)
- Cash Management Forecasting Technology Project (June)

## **Establishment of Next Meeting Date**

May 1, 2013 at 9:00 a.m.