



September 2, 2015

To: Members of the CEO Succession Committee
From: George Wood, Chair
Subject: **Summary of the September 2, 2015 CEO Succession Committee Meeting**

CEO Succession Committee Chair George Wood called the September 2, 2015 CEO Succession Committee Meeting to order at 1:31 p.m. Committee members present were George Wood, Chair; Ophelia Basgal, Vice Chair; Liz Koppenhaver; and Elizabeth Rogers. The other Board members present were, Tarrell Gamble, David Safer and Darryl Walker. Staff members present were Victoria Arruda, Human Resource Officer; Joseph Fletcher, Chief Counsel; and Lori K. Schnall, Associate Counsel.

ACTION ITEM

There were no action items for discussion.

INFORMATION ITEMS

1. Recruitment and Selection Process, Timeline and Expectations

The Committee reviewed and discussed the recruitment and selection process, timeline and expectations regarding the selection of the Chief Executive Officer.

ADJOURNMENT INTO CLOSED EXECUTIVE SESSION

Pursuant to Government Code Section 54957:

- PUBLIC EMPLOYMENT-CHIEF EXECUTIVE OFFICER.

RETURN TO OPEN SESSION

The Committee reconvened into open session at 2:12 p.m. and reported that the Committee reviewed and approved the recommended language for the recruitment brochure and advertisement for the Chief Executive Officer position.

Sherrill Uyeda, Alliance Resource Consulting, LLC, was present at the meeting, participated in the discussion, and provided recommendations to the Committee.

The Committee directed staff to make changes to the Chief Executive Officer County Job Description and bring it back to the committee for approval.

TRUSTEE/PUBLIC INPUT

- None

FUTURE DISCUSSION ITEMS

Selection of Deputy Chief Executive Officer Position

ESTABLISHMENT OF NEXT MEETING DATE

TBD.

MEETING ADJOURNED

The meeting adjourned at 2:14 p.m.