



**Alameda County Employees' Retirement Association
BOARD OF RETIREMENT**

**OPERATIONS COMMITTEE/BOARD MEETING
NOTICE and AGENDA**

ACERA MISSION:

To provide ACERA members and employers with flexible, cost-effective, participant-oriented benefits through prudent investment management and superior member services.

**Wednesday, February 3, 2010
9:00 a.m.**

LOCATION	COMMITTEE MEMBERS	
ACERA C.G. "BUD" QUIST BOARD ROOM 475 14TH STREET, 10TH FLOOR OAKLAND, CALIFORNIA 94612-1900 MAIN LINE: 510.628.3000 FAX: 510.268.9574	ELIZABETH ROGERS, CHAIR	ELECTED GENERAL
	DALE AMARAL, VICE CHAIR	ELECTED SAFETY
	OPHELIA BASGAL	APPOINTED
	KEITH CARSON	APPOINTED
	LIZ KOPPENHAVER	ELECTED RETIRED

Should a quorum of the Board attend this meeting, this meeting shall be deemed a joint meeting of the Board and Committee.

The order of agenda items is subject to change without notice. Board and committee agendas and minutes are available online at www.acera.org.

The Retirement Board will provide reasonable accommodations for persons with disabilities and other issues of accessibility who plan to attend Board meetings. Please contact ACERA at (510) 628-3000 to arrange for accommodation.

All writings that are distributed to a majority of members of the ACERA Board of Trustees in connection with a matter subject to discussion at an open meeting of the Board or one of its Committees are public records within the meaning of the California Public Records Act and are available for inspection upon request, unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Please contact (510) 628-3000 to request to inspect documents. Documents will be made available at ACERA, 475 14th Street, Oakland, California.

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Call to Order: 9:00 a.m.

Action Items: Matters for Discussion and Possible Motion by the Committee

1. Voluntary Elected Member Employer Reimbursement Policy

A) Discussion and possible motion regarding the continuation of the voluntary elected member employer reimbursement for 2010

- Robert Gaumer

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board continue the voluntary elected member employer reimbursement for 2010.

B) Review, discussion and possible motion to amend the Voluntary Elected Member Reimbursement Policy

- Robert Gaumer

Recommendation

The Operations Committee recommends to the Board of Retirement that the Board adopt the amendments to the Voluntary Elected Member Reimbursement policy as recommended by Staff.

Information Items: These items are not presented for Committee action but consist of status updates and cyclical reports

1. Contingency Reserve

Oral report on the use of the Contingency Reserve to credit interest per Government Code Section 31616

- Chuck Conrad

2. Un-audited Financial Statements as of 12/31/2009

Financial update for the period ending December 31, 2009.

- JP Singh

3. Un-audited Operating Expenses – Budget vs Actual as of December 31, 2009

Report on the status of ACERA's budget as of December 31, 2009.

- JP Singh

4. Enterprise Document Management Systems Project (EDMS)

Update on the Enterprise Data Management Systems Project

- Latrena Walker

5. ACMC and ACERA Work Group

Quarterly update on the ACMC and ACERA Work Group

- Catherine Walker

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Trustee/Public Input

Future Discussion Items

- County assessment of a healthcare administrative fee
- Board of Retirement security
- Data security
- Statement of Reserves
- Legislative Update
- Active and Deferred Member Statements
- Call Center Report

Establishment of Next Meeting Date

March 3, 2010 at 9:00 a.m.