



# PURCHASE REQUEST

**ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**  
**475 14<sup>th</sup> Street, Suite 1000** (510) 628-3000  
**Oakland, CA 94612-1900** FAX (510) 268-9574

(Please Print or Type)

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Birthdate: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Sex: Male  Female  Marital Status: Single  Married  Divorced

Any Other Name Used: No  Yes\*  If yes, please list name: \_\_\_\_\_

**YOU MUST BE A CURRENT MEMBER OF ACERA TO PURCHASE ADDITIONAL SERVICE TIME.**

*Check and complete all sections that apply. Attach additional sheets if needed.*

**DAYS PRIOR TO SERVICE**

**PART TIME/PROJECT**

Department Name: \_\_\_\_\_

Date of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

**MILITARY/FEDERAL SERVICE**

- You must be employed by Alameda County prior to and continuously from 8/9/72.
- You must provide a DD214 form or Federal Personnel Service Record.

Date of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

**OTHER PUBLIC SERVICE\***

Date of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

Agency/County: \_\_\_\_\_

\* Federal Government, including military service (only those hired prior to 8/10/72; Other '37 Act counties; State of California or PERS contract employer; any public school system in Alameda County; East Bay Municipal Utility District; Port of Oakland; any city within Alameda County

**SDI / MATERNITY LEAVE / UNCOMPENSATED SICK LEAVE**

- You must have been a contributing member of ACERA at the time of the leave to be eligible to purchase the time.
- If your maternity leave was prior to 1984, a copy of the birth certificate is required.

Dates of Leave: From: \_\_\_\_\_ To: \_\_\_\_\_

Dates of Leave: From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

**TYPES OF SERVICE NOT ELIGIBLE TO PURCHASE OR REDEPOSIT**

- EDUCATIONAL OR SABBATICAL LEAVES
- STRIKE, EXCEPT "BLUE FLU" FOR SHERIFFS
- STRAIGHT LEAVE WITHOUT PAY
- OUT OF STATE SERVICE
- SERVICE FROM SCHOOLS OUTSIDE ALAMEDA COUNTY
- CONTRACT OR CONSULTANT SERVICES

**ACERA USE ONLY**

Date Received: \_\_\_\_\_

Date Processed: \_\_\_\_\_

Processed by: \_\_\_\_\_