



DIRECT DEPOSIT AUTHORIZATION FORM

475 14th Street, Suite 1000
Oakland, CA 94612-1900
www.ACERA.org

ALAMEDA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
QIC 22901
510-628-3000 / 800-838-1932, Press 1
FAX 510-268-9574

(Please Print or Type)

Name: _____ Social Security No: XXX-XX-_____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone Number: () _____ Cell Phone Number: () _____

Date of Birth: ____ / ____ / ____ Email Address: _____

ACERA will NOT process this Form unless one of the following items is attached:

Checking Accounts: *Please attach a VOIDED CHECK (no deposit ticket) with your NAME pre-printed on the check (not hand written) or a Bank Statement containing your name, the account & routing number or a certified letter from the bank denoting your name, account number and routing number.

Savings Accounts: ** Please attach an SAVINGS ACCOUNT STATEMENT or a certified letter from the bank.

I hereby authorize my Financial Institution to disclose to ACERA, at any time, the following information: (1) name and address of any co-owner, co-signer, or any other person who had access to funds in my account; and (2) the name and address of the person who closed my account. I hereby authorize the deposit of my retirement benefits to the Financial Institution indicated below, to credit the amounts thereof to my:

IF YOU ARE USING 1ST UNITED SERVICES CREDIT UNION ACCOUNT, PLEASE ATTACH A LETTER FROM 1ST UNITED SERVICES CREDIT UNION STATING YOUR NAME, ACCOUNT NUMBER AND ROUTING NUMBER TO BE USED FOR DIRECT DEPOSIT PURPOSES.

Please check one:

_____ Checking Account* Account #: _____
Limit to 15 characters

_____ Savings Account** Account #: _____
Limit to 15 characters

Financial Institution Routing No.: _____

This authority is to remain in full force and in effect until ACERA receives written notification from me of its termination or change.

Member Signature: _____ Date: _____

Or

Power of Attorney Signature*: _____ Date: _____

RETURN THIS FORM AND DOCUMENTATION TO ACERA

***Must have Power of Attorney Documentation in member's file or submission with this form.**

Direct Deposit

Simple & Secure, Peace of Mind, Making Life Easier

Overview

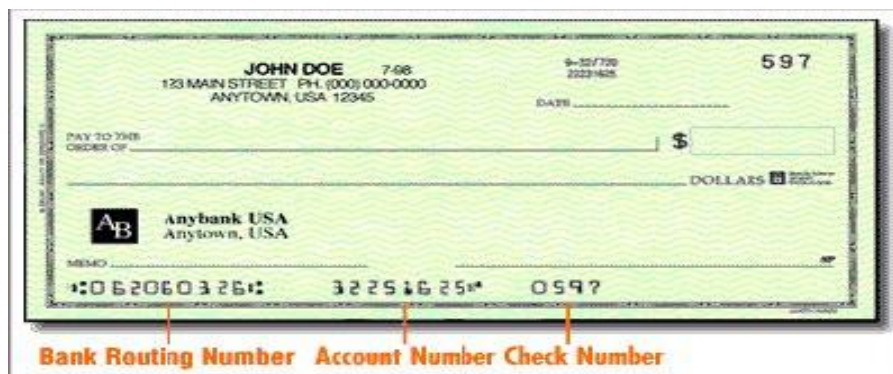
Direct Deposit is a free service allowing you to deposit recurring income received into any checking or savings account you choose. Income received from your employer, Social Security, pension and retirement plans, the Armed Forces, VA Benefits, and annuity or dividend payments may all qualify for Direct Deposit.

How you benefit

- **It's convenient** - Your monthly pension check or retirement allowance is safely deposited automatically into your account, even when you are vacationing or just too busy.
- **It saves time** - you don't have to deposit a check, you are able to view payment history through your bank's online banking system or by viewing your monthly account statement.
- **It's safe** - Never worry about checks getting lost, delayed, or stolen!

How to Set Up Direct Deposit with ACERA

Step 1. Gather account information. You will need to provide the type of account (checking or savings) and your account number and routing number (RTN). The diagram below shows where to locate this information.



Step 2. Fill out the Automatic / Direct Deposit Authorization Form on the other side of this flyer. Attach a Voided Check with your name pre-printed on the check or submit a Bank Statement containing the account & routing number or a letter from the bank with your name, account and routing number for deposits into your checking account. A Savings Account Statement is required to have deposits into your savings account.

Return the necessary items to: **ACERA 475 14th Street, Suite 1000 Oakland, CA 94612**

NOTE: If this Form & required documents are received by the 2nd Friday of the month, your ACERA Direct Deposit should go into effect that month. However, if it is received after, it will go into effect the **following month**. If you have any questions regarding Direct Deposit, please call ACERA at 510-628-3000 or 1-800-838-1932 (press 1).